



Third Taxing District

2 Second Street
East Norwalk, CT 06855

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Third Taxing District of the City of Norwalk Commission Meeting

Monday, August 1, 2016 at 7:00p.m.

At the Third Taxing District Office, 2 Second Street, East Norwalk, CT

1. Public Comment – 15 Minute Limit
2. Minutes of Meeting – June 6, 2016 (Pgs. 1-7) and June 20, 2016 (Pgs. 8-12)– A/R
3. Discussion/Analysis of Financial Statements/Key Performance –May & June
4. Discussion of DOT Communications
5. Discussion of Non-Performing Assets (215 East Avenue)
6. Discussion of Norwalk 2.0
7. Brief Discussion of Position on Renewables (CMEEC/TTD)
8. Annual Oyster Festival Participation
9. Engagement Letter – FYE June 30, 2016 Audit
10. General Manager's Report
 - eReliability Update
 - Update on CyrusOne
 - Update on UFS Financial Projections/Rate Study
 - Otocast (Susan Wallerstein Project)
11. Project Summary (June & July)
12. Executive Session
 - Maplewood and Scicchitano Claims
 - Personnel
13. Adjourn

*A/R – Action Required/See Attached Motion

Agenda backup material is available at the TTD office, www.ttd.gov and will be available at the meeting.

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District Commissioners

David L. Brown
Charles L. Yost
Debora Goldstein

203-866-8099
203-853-0837
203-252-7214

Chairman
Commissioner
Commissioner

James Smith
Ron Scofield
Michael Intrieri

203-866-9271
203-866-9271
203-866-3001

General Manager
Assistant General Manager
Treasurer

DRAFT

THIRD TAXING DISTRICT
of the City of Norwalk
Commission Meeting
June 6, 2016

ATTENDANCE: Commissioners: David Brown, Chair; Charles Yost
Dr. Michael Intrieri, Treasurer

STAFF: Jim Smith, General Manager; Ron Scofield, Assistant General Manager

OTHERS: Atty. Chris Hodgson, Will Redden (CMEEC), Marie Jablonski (Jumar)

PUBLIC: Jackie Lightfield (Norwalk 2.0) – arrived at 7:15 p.m.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m. A quorum was present.

PUBLIC COMMENT

No one from the public was in attendance at this time.

EXECUTIVE SESSION

- Collective Bargaining

**** COMMISSIONER BROWN MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING.**
**** COMMISSIONER YOST SECONDED.**
**** THE MOTION PASSED UNANIMOUSLY.**

Commissioners Brown and Yost, Treasurer Michael Intrieri, Mr. Smith, Mr. Scofield and Atty. Hodgson entered into Executive Session at 7:02 p.m.

**** COMMISSIONER YOST MOVED TO EXIT EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION.**
**** COMMISSIONER BROWN SECONDED.**
**** THE MOTION PASSED UNANIMOUSLY.**

Commissioners Brown and Yost, Treasurer Michael Intrieri, Mr. Smith, Mr. Scofield and Atty. Hodgson returned to public session at 7:21 p.m.

DRAFT

**** COMMISSIONER BROWN MOVED TO VOTE TO RATIFY THE TENTATIVE COLLECTIVE BARGAINING AGREEMENT THAT WAS NEGOTIATED BY THE UNION AND THE DISTRICT BEGINNING JUNE 1, 2016 THROUGH MAY 31, 2019.**

**** COMMISSIONER YOST SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COMMISSIONER BROWN MOVED TO GO BACK INTO PUBLIC SESSION.**

**** COMMISSIONER YOST SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

PUBLIC SESSION

Jackie Lightfield from Norwalk 2.0 was in attendance to request the use of Constitution Park for their project. Norwalk 2.0 is an economic development and arts association which has been in existence for approximately six years. They currently are housed at 90 Water Street, but will soon be losing their residency due to the Walk Bridge project. The purpose of the project is to connect with the community and draw people to Norwalk as part of the Catalyzing Placemaking efforts. Norwalk 2.0 has been a grant awardee by the State of Connecticut for the past three years, and this project represents the programming end of their mobile arts center grant.

Ms. Lightfield asked the Commission for the use of Constitution Park for the two enclosures which would be used to house program daytime and special event exhibits that reflect the cultural heritage of Norwalk and introduce emerging artists to a broader community. In addition, they would be hosting evening activities including art exhibits and events. The enclosures would reside in the park from June 2016 to the Spring of 2017. Norwalk 2.0 carries both general liability and property insurance and would indemnify Third Taxing District. They would also carry a bond for any damages that would be incurred.

**** COMMISSIONER BROWN MOVED TO SUSPEND THE RULES AND AD A NEW AGENDA ITEM CALLED NORWALK 2.0 PUBLIC ART ENCLOSURE PROJECT.**

**** COMMISSIONER YOST SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COMMISSIONER BROWN MOVED TO APPROVE NORWALK 2.0'S REQUEST FOR THE USE OF CONSTITUTION PARK WITH ANY RESULTING COST TO BE BORNE BY NORWALK 2.0, AS WELL AS PROVIDING ALL LIABILITY INSURANCE AND PERMITS.**

**** COMMISSIONER YOST SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The Commission will need to execute an agreement which has been provided by Norwalk 2.0.

DRAFT

**** COMMISSIONER BROWN MOVED TO AUTHORIZE JIM SMITH, GENERAL MANAGER, TO EXECUTE THE AGREEMENT ON BEHALF OF THIRD TAXING DISTRICT.**

**** COMMISSIONER YOST SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

CMEEC PRESENTATION

Norden Generators

Mr. Will Redden (CMEEC) presented an overview of the Norden Generators and a projection of revenues, expenses and net benefit through 2020. CMEEC is seeing a steady rise in revenues through 2018 and is projecting the 2016 summer annual revenue to be approximately \$360,000, with cumulative revenue through 2020 to be approximately \$3 million. Cumulative expenses through 2020 are projected to be between \$500,000 and \$600,000. The cumulative net benefit through 2020 is expected to be approximately \$2.4 million.

Summer Market Conditions

Currently the CMEEC Rate 9 is hedged at 82% at a price of \$44.00/MWh for July and August 2016. The balance will be filled in during the next few months leading up to the summer based on updated market and weather conditions, with the overarching objective to maximize regional competitiveness. To fill the balance of the portfolio need at current pricing would bring the WACOE (Weighted Average Cost of Energy) to \$42.00/MWh.

MINUTES OF MEETING

May 2, 2016

Commissioner Yost made a correction to page 4, Alex Knopp/Alex Cohen Contact. It should read as follows:

“Commissioner Brown confirmed with Commissioner Yost if Commissioner Yost had reached out to Mr. Knopp to give him contact information on Alex Cohen and gave permission for Mr. Knopp to contact Mr. Cohen with regard to the Library Master Plan. Commissioner Yost confirmed that he had done so.”

**** COMMISSIONER BROWN MOVED TO APPROVE THE MINUTES OF MAY 2, 2016 AS CORRECTED.**

**** COMMISSIONER YOST SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

DRAFT

Dr. Intrieri asked that the Minutes reflect that he is withdrawing himself from introducing Tim Currie's band on June 26th. He prefers not to be part of the concert series and would like to remain as a spectator only.

May 18, 2016

**** COMMISSIONER BROWN MOVED TO APPROVE THE MINUTES OF MAY 18, 2016.**

**** COMMISSIONER YOST SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

JUMAR QUARTERLY PRESENTATION

Ms. Marie Jablonski from Jumar Marketing presented the Marketing Review for the past quarter, which included Communications Campaign, Public Relations, Website Management and Community Outreach. She gave examples of the completed work within the different categories and answered any of the questions the Commission asked. The next Content Calendar for the Commission will be coming out at the end of June and Ms. Jablonski asked the Commission to feel free to send any additional content that they would like to see included.

Ms. Jablonski then presented the Q3 Initiatives to the Commission and explained what the plans are for the next quarter. Considerable discussion took place around the various categories, with emphasis on Public Relations, Summer Concert Series and Increased Community Outreach/Involvement with the Marvin Elementary School.

DISCUSSION/ANALYSIS OF FINANCIAL STATEMENTS/KEY PERFORMANCE

Mr. Smith said we are now ten months into the fiscal year and Total Income is approximately 6% over last year due to the fuel adjustment being set at 2.7 cents for the entire ten month period. Total Expenses are 2% less than last year. Net Income before Rate Stabilization is at \$155,255 compared to last year's (\$274,922). The Rate Stabilization Fund contribution has doubled compared to last year. As a result, Net Income is at \$898,985 compared to last year's \$57,854.

Operating accounts are in good shape. The outstanding principal balance with CMEEC continues to go down. Power costs are down about 4% over last year.

KPI's: Operating Ratio continues to come down, as well as the Bad Debt Ratio. The Electric Customers per Employee will go up due to the upcoming retirement of an employee. Energy Loss is on target. System Load Factor continues to go up as Cervalis' load is starting to go up.

The PCA is now in over-collection and Mr. Smith will be coming back to the Commission to give an update on the over/under-collection of the fuel adjustment going forward.

Third Taxing District
of the City of Norwalk
June 6, 2016

DISCUSSION OF DOT COMMUNICATIONS

**** COMMISSIONER BROWN MOVED TO TABLE THIS DISCUSSION TO THE JULY COMMISSION MEETING.**

**** COMMISSIONER YOST SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

GENERAL MANAGER'S REPORT

3rd Quarter Budget to Actual Results

Mr. Smith presented the 3rd Quarter Budget to Actual results. We are now at a 75% benchmark. On the Operating side, all accounts are in line for the most part. Some key items to note: Depreciation Expense was under-budgeted due to underestimating the Fitch Street depreciation; Generation Expense (Norden maintenance) is under budget due to the units not running as often; Underground Lines Expense was up quite a bit due to the purchase of additional stock; and Legal Fees is over-budget due to the litigation with Maplewood and Schiatiano. Overall, total expenses are just below the benchmark at 70.5%.

The Capital Budget approved amount was \$1,551,000 and to date have spent \$927,067. It is currently at 60%, which indicates that overall we have under-spent to date, but are currently on track for the year.

CMEEC Member Dividend Discussion

Mr. Smith was following up on an email exchange he had with Commissioner Goldstein a few weeks back about the yearly member dividend we receive from CMEEC. A vote was taken and the majority voted to have the monies put back into CMEEC to increase their cash position. He explained that the reason is two-fold: 1) The more cash they have on hand, the better the bond rating will be for CMEEC; and 2) CMEEC periodically issues debt in order to finance power purchases related to Rate 10 customers.

Discussion of Transmission Cost Reduction

Due to the continued efforts of tracking all costs associated with the Fitch Street Substation, we were able to receive a payment from the NE-ISO in the amount of \$1.1 million, which will result in a lower monthly transmission cost from CMEEC. This is the largest reduction in transmission costs to date.

PROJECT SUMMARY

Economic Development Initiatives – GGP Properties has asked TTD to move forward with concept drawings for being a back-up power supplier to the new mall being built in S. Norwalk. Mr. Smith recently met with the General Manager of SNEW and he is receptive to TTD being a back-up power provider to the project. The cost for this project could be between \$1 and \$2 million. Mr. Smith is hoping that when the new Walk Bridge is being constructed, TTD would be able to piggyback on running the line needed for the mall. As a secondary power provider, we would receive a standby rate, which is yet to be determined.

Dr. Intrieri – At this time, Dr. Intrieri asked that the following be put in the Minutes.

“The Chairman asked what was my reason why I didn’t want to be involved with the concerts. To be specific, I did not feel comfortable with the process this year. We followed the same process as we did in the last 2-3 years and everything was okay. But this year, it was not. I felt very uncomfortable with that. So, I would like that in the minutes and I’d also like in the minutes, that I made a statement at the beginning of this meeting, because I had left early for various reasons, my frustration, I did not feel happy about the timing of changing Chairmanship. I thought at least the past Chairman should have been allowed to finish his term. I did not think it was fair and reasonable, and to me this type of behavior does not seem like we are a true team which I really thought we were. I was told, I heard from Commissioners that this is one of the best teams we have, conscientious, this and that, all this positive stuff, but when these two things happened, it leaves me frustrated. I just want that in the minutes, because that’s how I feel and I hope someday I’ll change, but what I’ve been seeing lately is not good. That’s the way I feel.”

ADJOURNMENT

- ** COMMISSIONER BROWN MOVED TO ADJOURN.**
- ** COMMISSIONER YOST SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 9:21 p.m.

Respectfully submitted,

Cynthia Tenney
Executive Assistant
Third Taxing District

Third Taxing District
of the City of Norwalk
June 6, 2016

MOTION FOR MINUTES

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) REGULAR MEETING.

OR

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) REGULAR MEETING AS CORRECTED.

DRAFT

THIRD TAXING DISTRICT
of the City of Norwalk
Commission Meeting
June 20, 2016

ATTENDANCE: Commissioners: David Brown, Chair; Debora Goldstein

STAFF: Jim Smith, General Manager; Ron Scofield, Assistant General Manager;
Mike Adams, General Line Foreman

PUBLIC: Susan Wallerstein (Norwalk Arts Commission)

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m. A quorum was present.

PUBLIC COMMENT

Ms. Susan Wallerstein from the Norwalk Arts Commission was in attendance to invite the Commission to participate in the development of the content for a mobile guide to feature art, history, culture and recreational assets of the City of Norwalk. There are 5 tours planned to launch throughout the summer and into the fall.

If Third Taxing District chooses to participate, the Arts Commission is asking that the Commission come up with points of interest in East Norwalk (i.e., Roger Ludlow Statue, Mill Pond, Library, etc.), as well as five photos to coincide with the dialogue. They are also asking if anyone is interested in narrating the text, which can be written by either someone from Third Taxing District or the Arts Commission. Ms. Wallerstein would like to have an answer during the next 4 to 6 weeks. This project is being funded and will be at no cost to Third Taxing District.

MINUTES OF MEETING

**** COMMISSIONER GOLDSTEIN MOVED TO TABLE THE MINUTES OF JUNE 6, 2016 TO THE NEXT MEETING.**

**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

DRAFT

**REVIEW AND APPROVAL OF 2016-17 OPERATING BUDGET
AND 5-YEAR CAPITAL BUDGET FORECAST**

Mr. Smith presented the Operating and 5-Year Capital Budgets to the Commission and said that he would like to get approval at this meeting in order to put the budget in place for July 1, 2016. Mr. Smith said he had a conversation with Commission Yost prior to the meeting and stated that Commission Yost was on board with the budgets as presented.

Operating Budget

Mr. Smith told the Commission that he believes both budgets are realistic and feels that the majority of the work can be completed as presented. The current budget (2015-16) is approximately 60-70% complete to date. Mr. Smith expects that 75% of the projects in the Capital Budget will be completed this year and the reason for it not being closer to 100% is that the SCADA project fell behind.

Commissioner Goldstein asked why Third Taxing District is not using cost centers for their accounting. Mr. Smith said Third Taxing District uses FERC Chart of Accounts which is the preferred accounting standard for municipal utilities across the country.

Mr. Smith told the Commission that he is currently negotiating with CyrusOne to get the 20-year construction loan in the amount of \$1.3 million paid off in full within the next couple of weeks. When paid, these monies can then be placed in the Construction Account to draw upon for the upcoming Capital Budget.

Commissioner Goldstein brought up the Purchasing Policy that is currently in place and expressed that even though the budget gets approved, there are still some items that will exceed the limits of the policy and will need to get approval from the Commission, including items that go out to bid. Mr. Smith confirmed this policy and said it will continue to work this way.

Further questions were asked by the Commission, which were answered satisfactorily by Mr. Smith and/or Mr. Adams.

**** COMMISSIONER BROWN MOVED TO APPROVE THE ANNUAL OPERATING BUDGET FOR FY 2016-17.**

****COMMISSIONER GOLDSTEIN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

5-Year Capital Budget

Mr. Smith presented the Capital Expense Budget for FY 2016-17 to the Commission. Mr. Smith said he would like to request the "Middle" scenario under the Capital Projects List for the upcoming year. The total request is \$1,502,700 which includes SCADA.

Third Taxing District
of the City of Norwalk
June 20, 2016

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DRAFT

Discussion of the capital budget items took place, specifically focused on the Distribution Structures & Improvements category and the Trap Rock for 215 East Avenue, as well as the Oil Circuit Breakers.

Mr. Smith then presented to the Commission a new item for the Capital Budget due to the completion and submission of materials subsequent to the completion and distribution of the budget package to the Commission. It is the Office Renovation for 2 Second Street and is the last phase of improvements for the building. The cost of this renovation phase is \$264,692 and includes having the HVAC system replaced which is 35 years old.

Discussion took place about the renovation and how it would be funded. The additional monies for the renovation would be spread across two of the accounts that are currently in place for funding the Capital Budget. The new request for the Capital Budget is now \$1,767,700.

**** COMMISSIONER GOLDSTEIN MOVED TO AMEND THE FY2016-17 CAPITAL PROJECTS MIDDLE CASE LEVEL BUDGET TO INCLUDE AN ADDITIONAL \$265,000 WHICH WILL BE CHARGED AGAINST ACCOUNT 390-01 FOR THE 2016 OFFICE RENOVATION PROJECT AS PROPOSED BY THE GENERAL MANAGER IN THE RFP FROM MAGGIORE CONSTRUCTION.**

**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COMMISSIONER GOLDSTEIN MOVED TO APPROVE THE THIRD TAXING DISTRICT FY2016-17 CAPITAL PROJECTS BUDGET AT THE MIDDLE CASE LEVEL AS AMENDED WHICH WILL BE AT \$1,767,700 INCLUDING THE SCADA ITEMS.**

**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Discussion took place on how to divide the additional \$265,000 among the three accounts used for the Capital Budget funding. The consensus was to split \$265,000 into two equal portions and add each portion to the Capital Improvement Account and the CMEEC Rate Stabilization Fund requests.

**** COMMISSIONER GOLDSTEIN MOVED TO AMEND THE THIRD TAXING DISTRICT FY2016-17 CAPITAL PROJECTS FUNDING SCHEDULE TO REFLECT \$382,500 AGAINST THE CAPITAL IMPROVEMENT ACCOUNT, \$300,000 AGAINST THE SHORT-TERM DEBT ACCOUNT AND \$1,085,200 AGAINST THE CMEEC RATE STABILIZATION FUND, TO REFLECT A TOTAL OF \$1,767,700.**

**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

DRAFT

ADJOURNMENT

**** COMMISSIONER GOLDSTEIN MOVED TO ADJOURN.**

**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 9:12 p.m.

Respectfully submitted,

Cynthia Tenney
Executive Assistant
Third Taxing District

MOTION FOR MINUTES

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) REGULAR MEETING.

OR

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) REGULAR MEETING AS CORRECTED.

**Third Taxing District
Financial Highlights
Jul-May 2016 vs. Jul-May 2015**

	Jul-May 2016	Jul-May 2015	\$ Change	% Change
Total Income	9,456,088	8,938,201	517,886	6%
Total Expense	9,682,481	9,748,284	-65,803	-1%
Net Ordinary Income	(226,393)	(810,083)	583,690	-72%
Other Income	404,213	636,815	-232,602	-37%
Other Expense	68,158	65,587	-	-
Net Income before Rate Stabilization	109,662	(238,854)	348,516	-146%
Rate Stabilization	873,184	385,620	487,564	126%
Net Income	982,846	146,766	836,080	570%

CASH BALANCES FY 2016

ACCTS

May-16

Operating Accounts	1,012,839
Construction WIP	511,302
Capital Improvements Fund	868,350

TTD Outstanding Principal Balance with CMEEC

Balance as of July 1, 2015	4,568,422
Current Balance	4,210,338
Current Fiscal Year Capital Additions to date	1,000,920

Power Supply	Current Fiscal Year-to-Date	Last Fiscal Year-to-Date	\$ Change	% Change
Energy Cost	\$ 5,992,314	\$ 6,224,058	\$(231,744)	-4%
Budget Energy Cost	\$ 5,512,928	\$ 5,912,855	\$(399,926)	-7%
Energy Cost Cents/KWH	10.100	10.500	\$(0.40)	-4%

Third Taxing District
Profit & Loss Prev Year Comparison
May 2016

	May 16	May 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
443-00 · Cervalis Data Center Revenues	19,508.65	11,466.42	8,042.23	70.14%
440-00 · Residential Sales	252,942.53	258,747.53	-5,805.00	-2.24%
442-01 · Large Commercial Sales	69,318.82	73,056.83	-3,738.01	-5.12%
442-02 · Small Commercial Sales	194,230.94	215,078.81	-20,847.87	-9.69%
445-01 · Water Pollutn Contrl Plnt Sales	82,462.44	86,847.66	-4,385.22	-5.05%
445-02 · Flat Rate	8,705.04	8,705.04	0.00	0.0%
557-00 · Purchased Power Adjustment	100,522.82	66,845.71	33,677.11	50.38%
Total Income	727,691.24	720,748.00	6,943.24	0.96%
Cost of Goods Sold				
555-00 · Electrical Power Purchased	474,985.13	488,657.92	-13,672.79	-2.8%
Total COGS	474,985.13	488,657.92	-13,672.79	-2.8%
Gross Profit	252,706.11	232,090.08	20,616.03	8.88%
Expense				
904-00 · Substation	17,033.45	14,847.66	2,185.79	14.72%
403-00 · Depreciation Expense	62,283.00	46,636.06	15,646.94	33.55%
408-00 · Taxes	1,027.30	1,095.61	-68.31	-6.24%
540-00 · Other Power Generation Expense	831.37	4,363.63	-3,532.26	-80.95%
580-00 · Distribution Expenses	2,810.75	2,404.24	406.51	16.91%
590-00 · Maintenance Expenses	37,843.09	36,584.70	1,258.39	3.44%
900-00 · Customer Accounts & Service	17,541.28	19,887.41	-2,346.13	-11.8%
920-00 · Administrative Expenses	160,163.98	118,852.30	41,311.68	34.76%
Total Expense	299,534.22	244,671.61	54,862.61	22.42%
Net Ordinary Income	-46,828.11	-12,581.53	-34,246.58	-272.2%
Other Income/Expense				
Other Income				
418-00 · Dividends	385.00	4,483.53	-4,098.53	-91.41%
419-00 · Interest Income	3,706.00	54.16	3,651.84	6,742.69%
420-00 · Gain/(Loss) on Investments	0.00	2,685.89	-2,685.89	-100.0%
421-00 · Norden Project Income	35,250.00	42,456.38	-7,206.38	-16.97%
424-00 · Energy Conservation Fund Income	9,312.94	-2,489.38	11,802.32	474.11%
Total Other Income	48,653.94	47,190.58	1,463.36	3.1%
Other Expense				
426-20 · Energy Conservation Expense	0.00	120.45	-120.45	-100.0%
942-00 · Interest Expense	0.00	165.26	-165.26	-100.0%
990-00 · Miscellaneous items	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	285.71	-285.71	-100.0%
Net Other Income	48,653.94	46,904.87	1,749.07	3.73%
Net Income before rate stabilization	1,825.83	34,323.34	-32,497.51	-94.68%
Rate Stabilization	85,753.55	52,843.67	32,909.88	62.28%
Net Income	87,579.38	87,167.01	412.37	0.47%

Third Taxing District
Profit & Loss Prev Year Comparison
July 2015 through May 2016

	Jul '15 - May 16	Jul '14 - May 15	\$ Change	% Change	
Ordinary Income/Expense					
Income					
443-00 · Cervalis Data Center Revenues	172,000.20	130,361.74	41,638.46	31.94%	
440-00 · Residential Sales	3,605,027.11	3,343,447.71	261,579.40	7.82%	
442-01 · Large Commercial Sales	893,207.77	845,987.32	47,220.45	5.58%	
442-02 · Small Commercial Sales	2,424,554.28	2,238,600.23	185,954.05	8.31%	
445-01 · Water Pollutn Contrl Plnt Sales	935,680.49	938,126.04	-2,445.55	-0.26%	
445-02 · Flat Rate	89,550.63	84,004.66	5,545.97	6.6%	
557-00 · Purchased Power Adjustment	1,336,067.22	1,357,673.67	-21,606.45	-1.59%	
Total Income	9,456,087.70	8,938,201.37	517,886.33	5.79%	
Cost of Goods Sold					
555-00 · Electrical Power Purchased	5,992,313.57	6,224,057.74	-231,744.17	-3.72%	
Total COGS	5,992,313.57	6,224,057.74	-231,744.17	-3.72%	
Gross Profit	3,463,774.13	2,714,143.63	749,630.50	27.62%	
Expense					
904-00 · Substation	197,974.95	201,929.69	-3,954.74	-1.96%	
403-00 · Depreciation Expense	685,113.00	554,199.53	130,913.47	23.62%	Footnote 1
408-00 · Taxes	268,252.71	231,012.61	37,240.10	16.12%	Footnote 2
540-00 · Other Power Generation Expense	86,840.33	130,394.31	-43,553.98	-33.4%	Footnote 3
580-00 · Distribution Expenses	54,374.91	44,775.74	9,599.17	21.44%	Footnote 4
590-00 · Maintenance Expenses	518,573.61	540,068.84	-21,495.23	-3.98%	Footnote 5
900-00 · Customer Accounts & Service	228,495.52	242,668.79	-14,173.27	-5.84%	Footnote 6
920-00 · Administrative Expenses	1,650,541.98	1,579,176.62	71,365.36	4.52%	Footnote 7
Total Expense	3,690,167.01	3,524,226.13	165,940.88	4.71%	
Net Ordinary Income	-226,392.88	-810,082.50	583,689.62	72.05%	
Other Income/Expense					
Other Income					
418-00 · Dividends	19,561.46	17,777.22	1,784.24	10.04%	
419-00 · Interest Income	46,201.60	43,850.00	2,351.60	5.36%	
420-00 · Gain/(Loss) on Investments	-32,150.00	3,920.46	-36,070.46	-920.06%	Footnote 8
421-00 · Norden Project Income	304,190.36	508,336.14	-204,145.78	-40.16%	
423-00 · Gain/(Loss) from Sale of FA	10,606.42	2,131.00	8,475.42	397.72%	Footnote 9
424-00 · Energy Conservation Fund Income	55,803.00	60,800.00	-4,997.00	-8.22%	
Total Other Income	404,212.84	636,814.82	-232,601.98	-36.53%	
Other Expense					
426-30 · PERSON TO PERSON	20,000.00	20,000.00	0.00	0.0%	
426-20 · Energy Conservation Expense	45,370.00	43,046.00	2,324.00	5.4%	
942-00 · Interest Expense	2,787.93	2,540.52	247.41	9.74%	
Total Other Expense	68,157.93	65,586.52	2,571.41	3.92%	
Net Other Income	336,054.91	571,228.30	-235,173.39	-41.17%	
Net Income before rate stabilization	109,662.03	-238,854.20	348,516.23	145.91%	
Rate Stabilization					
	873,184.24	385,620.32	487,563.92	126.44%	
Net Income	982,846.27	146,766.12	836,080.15	569.67%	

Third Taxing District
Profit & Loss Statement
Explanation of Major Variances
Jul-May 2016 vs. Jul-May 2015

1. The increase in depreciation expense is mainly due to the Fitch and CyrusOne projects that are now full year.
2. The increase in taxes is due to an increase in Gross Receipts tax consistent with the increase in revenues from the prior year.
3. The \$43K decrease in other Power Generation is due mainly to decreased fuel prices and the timing of fuel purchases as well as a decrease in repairs and maintenance expenses over the prior year.
4. The \$9K increase in distribution expense is due to supplies and wire purchases from Graybar and Hi-Line.
5. The \$21K decrease in maintenance expense is due to a decrease in supplies expense for the substation. In the prior year supplies purchases were greater due to the Fitch Street substation coming on-line.
6. The \$14K decrease in customer accounts and service is due to a \$4k decrease in meter reading expense and \$10K decrease in payroll for customer records.
7. The \$71K increase in administrative expenses is primarily due to an increase in year to date pension contributions of \$59K and the timing of a Cogsdale annual maintenance invoice for \$18K.
8. The \$36K in Gain/(Loss) on Investments is due to the fair market value adjustment of the investment portfolio which is representative of unrealized loss.
9. The increase in Gain/(Loss) on Sale of FA is due to the sale of scrap at Lajoies and old transformers with Jerry's Electric.

THIRD TAXING DISTRICT
KEY PERFORMANCE INDICATORS (KPI'S)

		2016	May 2015	Industry Average (Bandwidth)
1)	OPERATING RATIO	TOTAL OPERATING EXPENSE / TOTAL OPERATING REVENUE	102.39%	87% - 92%
2)	POWER SUPPLY EXPENSE RATIO	TOTAL POWER SUPPLY EXPENSES / TOTAL EXPENSES	64%	65% - 70%
3)	BAD DEBT RATIO	TOTAL CUSTOMER ACCOUNTS OVER 90 DAY / TOTAL ACCOUNTS RECEIVABLE	5.30%	3% - 10%
4)	ACTUAL RATE OF RETURN ON RATE BASE	AUTHORIZED BY STATE STATUTE	N/A	Varies by state
5)	ELECTRIC CUSTOMERS PER EMPLOYEE	TOTAL ELECTRIC CUSTOMERS / TOTAL FULL TIME EMPLOYEES	386	200 - 500
6)	ENERGY LOSS %	TOTAL ENERGY LOSSES/TOTAL SOURCES OF ENERGY	5.11%	2.5% - 6%
7)	SYSTEM LOAD FACTOR	TOTAL SALES + TOTAL ENERGY LOSSES/8760/ HIGHEST HOURLY PEAK DEMAND	62.76%	50% - 65%

East Norwalk - PCA Calculation
Power Cost Adjustment Calculation
6 Month Rolling Average (starting January 2012)

Total Energy		2015 May	2015 June	2015 July	2015 August	2015 September	2015 October	2015 November	2015 December	2016 January	2016 February	2016 March	2016 April	2016 May
kWh														
h	Grand Total Purchased Power Costs	\$ 470,892	\$ 488,653	\$ 545,399	\$ 676,767	\$ 588,377	\$ 463,677	\$ 488,977	\$ 516,486	\$ 614,918	\$ 559,587	\$ 501,206	\$ 457,783	\$ 474,965
i	(Sum of current and previous 5 months)	\$ 3,620,450	\$ 3,521,095	\$ 3,404,286	\$ 3,418,845	\$ 3,347,449	\$ 3,213,771	\$ 3,211,856	\$ 3,239,664	\$ 3,309,181	\$ 3,192,001	\$ 3,124,830	\$ 3,118,935	\$ 3,124,943
j	kWh's Purchased	4,387,525	4,533,837	5,085,773	6,288,482	5,265,186	4,309,272	4,347,256	4,609,142	5,732,210	5,199,650	4,828,846	4,204,653	4,427,132
k	Total Purchased Power kWh Units													
l	(Sum of current and previous 5 months)	34,039,916	33,038,626	31,867,212	31,928,507	31,195,242	29,892,175	29,851,906	30,125,111	30,791,548	29,692,716	29,026,375	28,921,796	29,001,672
m														
n	Power Supply Costs @ Retail	\$ 0.11232	\$ 0.11254	\$ 0.11281	\$ 0.11307	\$ 0.11332	\$ 0.11353	\$ 0.11362	\$ 0.11356	\$ 0.1135	\$ 0.1135	\$ 0.1137	\$ 0.1139	\$ 0.1138
o	Base Fuel Cost	\$ 0.0958	\$ 0.0958	\$ 0.0958	\$ 0.0958	\$ 0.0958	\$ 0.0958	\$ 0.0958	\$ 0.0958	\$ 0.0958	\$ 0.0958	\$ 0.0958	\$ 0.0958	\$ 0.0958
p	Loss Factor	% 5.6%	% 5.6%	% 5.6%	% 5.6%	% 5.6%	% 5.6%	% 5.6%	% 5.6%	% 5.6%	% 5.6%	% 5.6%	% 5.6%	% 5.6%
q	Calculated PCA	\$ 0.01652	\$ 0.01674	\$ 0.01701	\$ 0.01727	\$ 0.01752	\$ 0.01773	\$ 0.01782	\$ 0.01776	\$ 0.0177	\$ 0.0177	\$ 0.0179	\$ 0.0181	\$ 0.0180
r	Actual PCA Implemented	\$ 0.01700	\$ 0.02000	\$ 0.02700	\$ 0.02700	\$ 0.02700	\$ 0.02700	\$ 0.02700	\$ 0.02700	\$ 0.02700	\$ 0.02700	\$ 0.02700	\$ 0.02700	\$ 0.0270
s	Total System Retail Sales (kWh's)	3,971,453	4,394,088	5,345,565	8,238,271	5,681,576	4,337,332	4,113,905	3,003,723	5,412,281	4,687,776	4,672,645	4,509,440	3,943,608
t	Base PCA Revenue	\$ 380,465	\$ 420,953	\$ 512,105	\$ 597,435	\$ 542,379	\$ 415,516	\$ 394,112	\$ 373,977	\$ 518,497	\$ 466,333	\$ 447,639	\$ 436,507	\$ 377,817
u	Fuel Factor Revenue	\$ 67,515	\$ 87,882	\$ 144,330	\$ 168,379	\$ 152,863	\$ 117,108	\$ 111,075	\$ 105,401	\$ 146,132	\$ 131,430	\$ 126,161	\$ 123,024	\$ 106,483
v	Total Revenues through PCA	\$ 447,980	\$ 508,835	\$ 656,435	\$ 765,814	\$ 695,242	\$ 532,624	\$ 505,188	\$ 479,377	\$ 664,628	\$ 597,763	\$ 573,801	\$ 559,531	\$ 484,300
w	Difference of Collection vs Expense	\$ (586,692)	\$ (566,516)	\$ (455,478)	\$ (366,431)	\$ (239,567)	\$ (170,620)	\$ (134,410)	\$ (171,499)	\$ (121,786)	\$ (83,610)	\$ (11,016)	\$ 90,732	\$ 100,047

**Third Taxing District
Financial Highlights
Jul-June 2016 vs. Jul-June 2015**

	Jul-June 2016	Jul-June 2015	\$ Change	% Change
Total Income	10,704,758	10,207,138	497,620	5%
Total Expense	10,681,338	10,797,724	-116,386	-1%
Net Ordinary Income	23,420	(590,586)	614,006	-104%
Other Income	465,774	747,230	-281,455	-38%
Other Expense	76,078	59,937	-	-
Net Income before Rate Stabilization	413,117	96,707	316,410	327%
Rate Stabilization	974,464	414,495	559,968	135%
Net Income	1,387,580	511,202	876,378	171%

CASH BALANCES FY 2016

	Jun-16
ACCTS	
Operating Accounts	1,187,521
Construction WIP	540,691
Capital Improvements Fund	883,150

TTD Outstanding Principal Balance with CMEEC

Balance as of July 1, 2015	4,568,422
Current Balance	4,210,338
Current Fiscal Year Capital Additions to date	1,100,979

Power Supply	Current Fiscal Year-to-Date	Last Fiscal Year-to-Date	\$ Change	% Change
Energy Cost	\$ 6,527,768	\$ 6,769,457	\$(241,690)	-4%
Budget Energy Cost	\$ 6,005,546	\$ 6,430,984	\$(425,438)	-7%
Energy Cost Cents/KWH	9.800	10.200	\$(0.40)	-4%

Third Taxing District
Profit & Loss Prev Year Comparison
June 2016

	Jun 16	Jun 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
443-00 · Cervalis Data Center Revenues	21,673.55	11,989.83	9,683.72	80.77%
440-00 · Residential Sales	334,357.90	297,093.33	37,264.57	12.54%
442-01 · Large Commercial Sales	82,037.67	82,432.96	-395.29	-0.48%
442-02 · Small Commercial Sales	232,308.41	232,846.32	-537.91	-0.23%
445-01 · Water Pollutn Contrl Plnt Sales	94,987.05	84,751.23	10,235.82	12.08%
445-02 · Flat Rate	8,655.54	8,705.04	-49.50	-0.57%
557-00 · Purchased Power Adjustment	121,075.23	87,250.79	33,824.44	38.77%
Total Income	895,095.35	805,069.50	90,025.85	11.18%
Cost of Goods Sold				
555-00 · Electrical Power Purchased	535,454.26	545,399.61	-9,945.35	-1.82%
Total COGS	535,454.26	545,399.61	-9,945.35	-1.82%
Gross Profit	359,641.09	259,669.89	99,971.20	38.5%
Expense				
904-00 · Substation	27,805.86	16,900.37	10,905.49	64.53%
403-00 · Depreciation Expense	62,283.00	46,636.06	15,646.94	33.55%
408-00 · Taxes	2,282.96	1,183.07	1,099.89	92.97%
540-00 · Other Power Generation Expense	22,233.85	1,895.08	20,338.77	1,073.24%
580-00 · Distribution Expenses	24,044.30	3,531.24	20,513.06	580.9%
590-00 · Maintenance Expenses	51,979.81	43,580.00	8,399.81	19.27%
900-00 · Customer Accounts & Service	32,824.39	16,785.39	16,039.00	95.55%
920-00 · Administrative Expenses	166,818.38	146,299.56	20,518.82	14.03%
980-00 · General Community Expenses	0.00	1,097.26	-1,097.26	-100.0%
Total Expense	390,272.55	277,908.03	112,364.52	40.43%
Net Ordinary Income	-30,631.46	-18,238.14	-12,393.32	-67.95%
Other Income/Expense				
Other Income				
418-00 · Dividends	0.00	1,958.59	-1,958.59	-100.0%
419-00 · Interest Income	368.26	15.00	353.26	2,355.07%
421-00 · Norden Project Income	29,525.74	43,003.48	-13,477.74	-31.34%
423-00 · Gain/(Loss) from Sale of FA	1,825.00	1,401.65	423.35	30.2%
424-00 · Energy Conservation Fund Income	11,215.72	10,911.33	304.39	2.79%
Total Other Income	42,934.72	57,290.05	-14,355.33	-25.06%
Other Expense				
942-00 · Interest Expense	13,438.19	145.31	13,292.88	9,147.95%
Total Other Expense	13,438.19	145.31	13,292.88	9,147.95%
Net Other Income	29,496.53	57,144.74	-27,648.21	-48.38%
Net Income before rate stabilization	-1,134.93	38,906.60	-40,041.53	-102.92%
Rate Stabilization	96,763.71	28,874.91	67,888.80	235.11%
Net Income	95,628.78	67,781.51	27,847.27	41.08%

Third Taxing District
Profit & Loss Prev Year Comparison
July 2015 through June 2016

	Jul '15 - Jun 16	Jul '14 - Jun 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
443-00 · Cervalis Data Center Revenues	193,673.75	141,831.19	51,842.56	36.55%
440-00 · Residential Sales	3,938,813.95	3,781,941.35	156,872.60	4.15%
442-01 · Large Commercial Sales	988,662.09	963,158.06	25,504.03	2.65%
442-02 · Small Commercial Sales	2,726,055.63	2,590,040.05	136,015.58	5.25%
445-01 · Water Pollutn Contrl Plnt Sales	1,061,667.54	1,053,908.50	7,759.04	0.74%
445-02 · Flat Rate	104,089.23	98,568.01	5,521.22	5.6%
451-00 · Miscellaneous Service Revenue	181,226.57	64,656.09	116,570.48	180.29%
557-00 · Purchased Power Adjustment	1,510,569.10	1,513,034.45	-2,465.35	-0.16%
Total Income	10,704,757.86	10,207,137.70	497,620.16	4.88%
Cost of Goods Sold				
555-00 · Electrical Power Purchased	6,527,767.83	6,769,457.35	-241,689.52	-3.57%
Total COGS	6,527,767.83	6,769,457.35	-241,689.52	-3.57%
Gross Profit	4,176,990.03	3,437,680.35	739,309.68	21.51%
Expense				
904-00 · Substation	190,780.81	188,913.97	1,866.84	0.99%
403-00 · Depreciation Expense	747,396.00	747,405.85	-9.85	-0.0%
408-00 · Taxes	350,535.67	312,786.56	37,749.11	12.07% Footnote 1
540-00 · Other Power Generation Expense	109,074.18	133,188.85	-24,114.67	-18.11% Footnote 2
580-00 · Distribution Expenses	68,419.21	52,805.57	15,613.64	29.57% Footnote 3
590-00 · Maintenance Expenses	527,821.42	516,668.69	11,152.73	2.16% Footnote 4
900-00 · Customer Accounts & Service	252,719.04	248,171.46	4,547.58	1.83%
920-00 · Administrative Expenses	1,906,823.39	1,828,325.42	78,497.97	4.29% Footnote 5
Total Expense	4,153,569.72	4,028,266.37	125,303.35	3.11%
Net Ordinary Income	23,420.31	-590,586.02	614,006.33	103.97%
Other Income/Expense				
Other Income				
418-00 · Dividends	19,561.46	19,735.81	-174.35	-0.88%
419-00 · Interest Income	47,153.65	31,267.83	15,885.82	50.81%
420-00 · Gain/(Loss) on Investments	-16,500.00	33,116.55	-49,616.55	-149.82%
421-00 · Norden Project Income	332,716.10	614,040.54	-281,324.44	-45.82%
423-00 · Gain/(Loss) from Sale of FA	12,431.42	3,532.65	8,898.77	251.9% Footnote 6
424-00 · Energy Conservation Fund Income	48,360.00	45,536.12	2,823.88	6.2%
425-00 · Miscellaneous Income	22,051.42	0.00	22,051.42	100.0%
Total Other Income	465,774.05	747,229.50	-281,455.45	-37.67%
Other Expense				
426-30 · PERSON TO PERSON	20,000.00	20,000.00	0.00	0.0%
426-20 · Energy Conservation Expense	39,250.00	37,251.06	1,998.94	5.37%
942-00 · Interest Expense	16,827.73	2,685.83	14,141.90	526.54%
Total Other Expense	76,077.73	59,936.89	16,140.84	26.93%
Net Other Income	389,696.32	687,292.61	-297,596.29	-43.3%
Net Income before rate stabilization	413,116.63	96,706.59	316,410.04	327.19%
Rate Stabilization	974,463.62	414,495.23	559,968.39	135.1%
Net Income	1,387,580.25	511,201.82	876,378.43	171.44%

Third Taxing District
Profit & Loss Statement
Explanation of Major Variances
Jul-June 2016 vs. Jul-June 2015

1. The increase in taxes is due to an increase in Gross Receipts tax consistent with the increase in revenues from the prior year.
2. The \$24K decrease in other Power Generation is due mainly to decreased fuel prices and the timing of fuel purchases as well as a decrease in repairs and maintenance expenses over the prior year.
3. The \$15K increase in distribution expense is due to supplies and wire purchases from Graybar and Hi-Line in an attempt to build up stock.
4. The \$11K increase in maintenance expense is mainly due to increased tree work with KTI in an attempt to keep our lines clear.
5. The \$78K increase in administrative expenses is primarily due to an increase in year to date pension contributions of \$59K and the timing of a Cogsdale annual maintenance invoice for \$18K.
6. The increase in Gain/(Loss) on Sale of FA is due to the sale of scrap at Lajoies and old transformers with Jerry's Electric.

THIRD TAXING DISTRICT
KEY PERFORMANCE INDICATORS (KPI'S)

		2016	June 2015	Industry Average (Bandwidth)	
1)	OPERATING RATIO	TOTAL OPERATING EXPENSE / TOTAL OPERATING REVENUE	99.78%	105.79%	87% - 92%
2)	POWER SUPPLY EXPENSE RATIO	TOTAL POWER SUPPLY EXPENSES / TOTAL EXPENSES	61%	63%	65% - 70%
3)	BAD DEBT RATIO	TOTAL CUSTOMER ACCOUNTS OVER 90 DAY / TOTAL ACCOUNTS RECEIVABLE	6.20%	7%	3% - 10%
4)	ACTUAL RATE OF RETURN ON RATE BASE	AUTHORIZED BY STATE STATUTE	2%	-2%	Varies by state
5)	ELECTRIC CUSTOMERS PER EMPLOYEE	TOTAL ELECTRIC CUSTOMERS / TOTAL FULL TIME EMPLOYEES	368	385	200 - 500
6)	ENERGY LOSS %	TOTAL ENERGY LOSSES/TOTAL SOURCES OF ENERGY	3.65%	5.35%	2.5% - 6%
7)	SYSTEM LOAD FACTOR	TOTAL SALES + TOTAL ENERGY LOSSES/8760/HIGHEST HOURLY PEAK DEMAND	57.6%	63.36%	50% - 65%

East Norwalk - PCA Calculation
Power Cost Adjustment Calculation
6 Month Rolling Average (starting Jan

Total Energy		2015												
	kWh	June	July	August	September	October	November	December	2016 January	2016 February	2016 March	2016 April	2016 May	2016 June
Grand Total Purchased Power Costs	\$	488,658	\$ 545,399	\$ 676,767	\$ 568,377	\$ 463,677	\$ 468,977	\$ 510,466	\$ 614,916	\$ 559,587	\$ 501,206	\$ 457,763	\$ 474,985	\$ 535,454
(Sum of current and previous 5 months)	\$	3,521,095	3,404,286	3,418,845	3,347,449	3,213,771	3,211,856	3,239,664	3,309,181	3,192,001	3,124,830	3,118,935	3,124,943	3,143,931
kWh's Purchased	kWh													
Total Purchased Power kWh Units	kWh	4,635,937	5,065,773	6,298,482	5,295,186	4,309,272	4,347,256	4,609,142	5,732,210	5,169,650	4,628,845	4,264,693	4,427,132	4,955,545
(Sum of current and previous 5 months)	kWh	33,038,626	31,867,212	31,928,507	31,195,242	29,892,175	29,851,906	30,125,111	30,791,548	29,692,716	29,026,375	28,921,796	29,001,672	28,188,075
Power Supply Costs @ Retail	\$	0.11254	0.11281	0.11307	0.11332	0.11353	0.11362	0.11356	0.1135	0.1135	0.1137	0.1139	0.1138	0.1137
Base Fuel Cost	\$	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958
Loss Factor	%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%
Calculated PCA	\$	0.01674	0.01701	0.01727	0.01752	0.01773	0.01782	0.01776	0.0177	0.0177	0.0179	0.0181	0.0180	0.0179
Actual PCA Implemented	\$	0.02000	0.02700	0.02700	0.02700	0.02700	0.02700	0.02700	0.02700	0.02700	0.02700	0.02700	0.0270	0.0270
Total System Retail Sales (kWh's)	kWh	4,394,066	5,345,565	6,236,271	5,661,576	4,337,332	4,113,905	3,903,723	5,412,281	4,867,778	4,672,645	4,556,440	3,943,809	5,127,075
Base PCA Revenue	\$	420,953	512,105	597,435	542,379	415,516	394,112	373,977	518,497	466,333	447,639	436,507	377,817	491,174
Fuel Factor Revenue	\$	87,882	144,330	168,379	152,863	117,108	111,075	105,401	146,132	131,430	126,161	123,024	106,483	138,431
Total Revenues through PCA	\$	508,835	656,435	765,814	695,242	532,624	505,188	479,377	664,628	597,763	573,801	559,531	484,300	629,605
Difference of Collection vs Expense	\$	(666,515)	\$ (455,478)	\$ (366,431)	\$ (239,567)	\$ (170,620)	\$ (134,410)	\$ (171,499)	\$ (121,786)	\$ (83,610)	\$ (11,016)	\$ 90,732	\$ 100,047	\$ 194,197

norwalk 2.0

Third Taxing District Commissioners:

Dave Brown
Charles Yost
Deborah Goldstein
Dr. Michael Intrieri

Third Taxing District
2 Second Street
East Norwalk, CT 06855

June 6, 2016

Dear Commissioners,

Thanks for considering participation in our program this year. We are looking at installing our two mobile arts center shipping containers at Constitution Park. This will create an arts pace for us to continue our programming of art exhibits, concerts and workshops in a highly visible space.

We are a registered 501c3 non profit. so your donation of the space would be considered an in-kind donation.

Our intended use of the property is to program daytime and special event exhibits that reflect the cultural heritage of Norwalk and introduce emerging artists to a broader community. In addition we would be hosting evening activities including art exhibits and events, ultimately providing activity on a periodic basis dependent on the weather..

Attached you will a draft of a memorandum of understanding outlining the terms use of Constitution Park.

Regards,

Jackie Lightfield
chief problem solver
203 434 5506

Nam Shaw
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norwalk 2.0

The purpose of the project is to connect with the community and draw people to Norwalk as part of our Catalyzing Placemaking efforts. Norwalk 2.0 has been a grant awardee by the State of Connecticut for the past three successive years, and this project represents the programming end of our mobile arts center grant.

Impact

At the individual level, we anticipate that participation in the program will result in: improved access to downtown services; increased feelings of coolness; increased integration into the community; increased knowledge of community history; and increased feelings of neighborhood. At the community level, we believe the program will result in: increased utilization of the downtown and increased commercial activity.

Evaluation

During each activity we will initiate data collection by conducting baseline interviews with community residents and businesses in the target zip codes and completing detailed community observations at multiple locations over several occasions. Over time, findings from these interviews and observations will allow us to assess progress towards our community outcomes.

Key Personnel

Jackie Lightfield, Project Manager: As an entrepreneur since 1996, Jackie Lightfield has been a driving force in overseeing Norwalk 2.0's growth. Lightfield served as Chairman of the City of Norwalk's Zoning Commission and Arts Commission prior to co-founding Norwalk 2.0. Lightfield brings extensive experience in managing projects, conducting research, and analyzing policy around a variety of topics within the field of economic development. She will manage all aspects for the duration of the project.

Maribeth Becker, Project Manager: A renowned Norwalk community activist and social change leader, Maribeth Becker co-founded Norwalk 2.0 following a decade of work in Norwalk as a community volunteer. Becker has many years of experience in organizing for the betterment of our communities. She previously served as Vice Chair of the Norwalk Arts Commission and as a lifelong advocate for building teamwork and strategic community partnerships.

Project Partners

DECD Department of Arts & Culture: The **Office of the Arts** develops and strengthens the arts in Connecticut and makes artistic experiences widely available to residents and visitors. Through its grant programs, the office invests in Connecticut artists and arts organizations and encourages the public's participation as creators, learners, supporters, and audience members. Through its program and services, the office connects people to the arts and helps to build vital communities across the state.

EVENT EXHIBIT SPACE AGREEMENT

On behalf of Norwalk 2.0, thank you for offering Constitution Park as a host location for our pop up gallery and art events programming. Norwalk 2.0 in collaboration with various artists, associations and entities are looking forward to creating an awesome space.. The details are confirmed as follows:

LOCATION: Constitution Park, East Norwalk, CT 06855

DATES: June 14, 2016 through Spring of 2017

TIMES: Various events scheduled with varying times.

EVENT: Pop Up/Artists Incubator branded as "TBD"

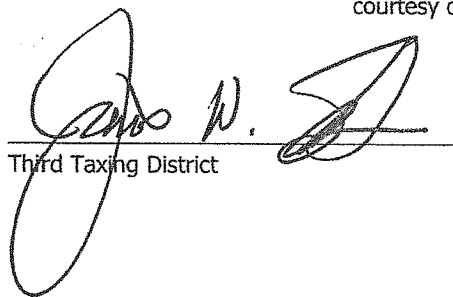
Personnel: Event personnel supplied by Norwalk 2.0;

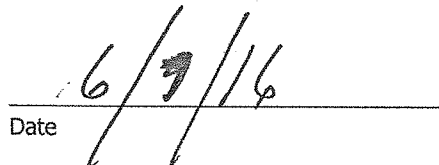
Other: Norwalk 2.0 to supply show items, and provide own tables, chairs, racks etc for show needs. Space delivered as is/where is and returned in same condition with the exception of agreed upon work that may need to take place from time to time, based on specific event needs. Electricity will be billed directly to Norwalk 2.0.

Insurance: Norwalk 2.0 agrees to name Third Taxing District as additional insured with a certificate of insurance naming same with such insurance providing the minimum following liability coverage of \$500,000 per occurrence and \$1,000,000 in the aggregate.

Rental Fee: PR in lieu of fee.

Promotion: Norwalk 2.0 agrees to include, as appropriate, mention of the TTD in promotional materials, efforts and announcements: i.e. space provided courtesy of the THIRD TAXING DISTRICT.


Third Taxing District


Date

Norwalk 2.0

Date

Information for Property Owners

Want to lure throngs of the tri-state area's art-loving residents and tourists who visit or work in Norwalk to pop over to your property?

That's the goal with the pop-up exhibit initiatives from Norwalk 2.0. Norwalk 2.0 is transforming vacant real estate into new temporary creative spaces where art, startups and creative economy energy fill retail spaces to excitement and additional foot traffic in downtowns.

Starting with three projects in 2008, we have successfully created events and exhibits that have drawn thousands of active visitors to SoNo, Mathews Park, Wall Street and Freese Park. The economic benefit was immediate, more people, more sales, more awareness of the exciting opportunities to create new business ventures in Norwalk. With the support of the Department of Economic and Community Development, Connecticut Office of the Arts which also receives support from the National Endowment for the Arts, a federal agency (**DECD Office of the Arts**) we have developed a project focusing on Wall Street. Our goal is to expand throughout the Norwalk, supporting the work of artists and Norwalk's business community at the same time. We need your help to make it happen!

Benefits of Temporarily Donating Space

- Provides an exciting new way to market your vacant property to potential tenants;
- Increases pedestrian traffic to surrounding businesses;
- Showcases vacant retail spaces as attractive sites;
- Your property and your donation will be prominently featured on both the POP City and Norwalk 2.0 web sites;
- Generates economic development in the downtown through increased traffic to area stores and restaurants;
- Helps create good will that the public and media will embrace;
- Your property will be part of an ongoing PR campaign;
- Recognition for your donation in the Norwalk 2.0 newsletter; (distribution 3,000)
- If your property is leased, the temporary exhibit moves out; (15 days notice)

Norwalk 2.0 will work with you to set the guidelines for your space and find an appropriate match to showcase your space throughout the exhibit.

All Norwalk businesses are eligible to participate.

Your generosity is the cornerstone of this program and our first priority is to safeguard your interests by returning your property in the same or better condition than received.

Norwalk 2.0 is part of a growing national movement that leverages technology to increase social engagement in and participation in communities. **Gov 2.0, Code for America** and **Startup America** all focus on delivering tech tools to local organizations and communities to enable better and more efficient ways of making communities better.

Maribeth Becker and Jackie Lightfield founded Norwalk 2.0 in the summer of 2010 to address needs in Norwalk after extensive work as civic leaders.

Norwalk 2.0's mission is to engage residents, businesses and community organizations to work together and create an authentic, creative, economically diverse and sustainable future.

For more information visit the website: www.norwalk2.org

Please contact:

Jackie Lightfield

Program Manager & Curator

jackie@norwalk2.org

203.434.5506

LAW OFFICES OF
JOHN J. BOVE LLC
96 EAST AVENUE
NORWALK, CT 06851

TEL (203) 853-1344
FAX (203) 853-3038
E-MAIL: johnbove@bovelawct.com

VIA EMAIL: jsmith@ttd.gov

July 7, 2016

James W. Smith, General Manager
Third Taxing District
2 Second Street
Norwalk, CT 06855

Re: Constitution Park/Norwalk 2.0

Dear Jim:

Pursuant to your email and our subsequent telephone conversations, I have reviewed the request of Norwalk 2.0 dated June 6, 2016 to install two (2) mobile arts center shipping containers at Constitution Park for the purpose of conducting daytime and special event art exhibits, concerts and workshops.

In reviewing their proposal I have the following concerns:

The park is owned by the District which, of course, is comprised of the electors. Further it is for the use and enjoyment of the electors. Do the commissioners have the right and/or authority to unilaterally allow the use of the District's park land by a third party to the potential detriment and/or exclusion of the electors or is this request of such magnitude as to require a vote of the electors at a Special Meeting or at the Annual Meeting? This is a substantive issue. Obviously these containers will take up park space. Additionally these events will presumably draw people to the park. Does this use infringe on the previously unfettered use of the park by residents?

Additionally, does the granting of this use set a precedence (or open the door) for requests by other individuals or entities to use the park in the future for other events? Arguably it does. Therefore is there a policy in place for the review and granting or denying such future requests? How will the commission differentiate among various requests? Can the commission arbitrarily grant or deny any future requests and, in doing so, does it incur any liability if it denies any such request? These are all real concerns with potential adverse consequences.

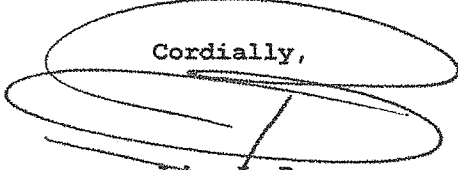
Does this requested use and, more particularly the installation of these containers, comply with Norwalk's Zoning Regulations? Additionally given the description of the events, are the organizers responsible to supply parking and traffic control?

Another substantive issue would be the indemnity of the TTD. In the proposal there is no mention of insurance. The TTD would require liability insurance in a sufficient amount to completely protect the District. We should consult with our insurance agent for a suggestion as to the appropriate coverage to be obtained by Norwalk 2.0, which insurance should also name the TTD as an additional insured. Also and possibly more importantly does this proposed use affect our insurance coverage? In addition to insurance coverage, Norwalk 2.0 should absolutely and unconditionally indemnify and hold the District harmless from any injury to persons or damage to property. Further, while this is appropriate and comports with standard legal requirements, what is the ability (financial strength, etc.) of Norwalk 2.0 to actually indemnify the District.

Finally, what are the security issues incidental to the installation of these containers. Obviously Norwalk 2.0 will be responsible to safe guard its property and will need to unconditionally release the TTD from any and all liability or damage to its property located at the park. Additionally, will this also create an increased security issue for the TTD by attracting more individuals to the park?

I regret that I have provided more issues or questions than answers. However, all of the above requires serious consideration and additional research if the Commission decides to grant this request.

Cordially,



John J. Bove
JJB/lf

Memorandum

Third Taxing District


Electric Department

To: TTD Commissioners

From: Jim Smith – General Manager

Date: July 29, 2016

Subject: 2016 Oyster Festival



Attached please find a copy of a memo from William Collins requesting the district's participation in the 39th Annual Oyster Festival, which will be held at Veteran's Park in East Norwalk on September 10th through the 11th.

If the Commission approves the request, we will perform the tasks listed in the memo by the Norwalk Seaport Association and will bill them accordingly.

My recommendation is to continue to participate as we have in the past in support of the Seaport Association's efforts.



July 25, 2016

Mr. James W. Smith, General Manager
Third Taxing District Electric Department
2 Second Street
East Norwalk, CT 06855

Dear Mr. Smith:

The purpose of this letter is to request support of the Norwalk Seaport Association's 39th Oyster Festival to be held on Saturday and Sunday, September 10 & 11, 2016 at Veterans Park in East Norwalk.

The setup process will begin on Monday, August 29 and the removal process will begin on Monday, September 12 with completion on or about September 16. Following are the anticipated tasks we request support from Third Taxing District Electric Department.

1. Connect power lines to temporary services (about 30) prior to event and disconnect them after the event.
2. Temporary installation, removal and/or adjustment of security lighting.
3. Deliver and install up to four (4) wood poles from the storage area and, after the festival, remove and transport them back to that property.

Please provide the hourly rates for the positions and equipment that will be necessary to accomplish those tasks.

Again this year, I will be the on-site contact and Jerry Toni, Business Manager, Norwalk Seaport Association, will be the contact for invoicing. Our contact information is: Jerry (203-838-9444) or jerry.toni@seaport.org and Bill (703-304-5294) or bill@thehighroadinc.com.

I look forward to working with you and your staff again this year.

Sincerely,

W. S. Collins, Jr.

William S. Collins, Jr., CFEE
Oyster Festival Operations Manager

WSC: mom

Copy: Jerry Toni, Business Manager
Mike Reilly, Oyster Festival Chair

Memorandum Third Taxing District Electric Department

To: TTD Commissioners

From: Jim Smith – General Manager

Date: July 19, 2016

Subject: Engagement Letter – Hope and Hernandez



Attached please find a copy of a formal engagement letter from our auditors, Hope and Hernandez, outlining the scope of services they plan on providing with respect to the financial audit for FYE June 30, 2016.

The services and fee as outlined are consistent with what has been presented in the past.

The staff is working diligently with the auditors this year to complete the audit on a more timely basis and all indications are that we are heading in that direction.

My recommendation is to engage Hope and Hernandez to perform the audit for TTD for FYE June 30, 2016 for a cost not to exceed \$20,960.00 vs. the cost of last year of \$20,548.00



July 15, 2016

Mr. James W. Smith, General Manager
Third Taxing District
2 Second Street
East Norwalk, CT 06855

**ENGAGEMENT LETTER FOR THE YEAR ENDING
JUNE 30, 2016**

Dear Mr. Smith:

We are pleased to confirm our understanding of the services we are to provide for the Third Taxing District of the City of Norwalk, Connecticut for the year ended June 30, 2016. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Third Taxing District of the City of Norwalk, Connecticut as of and for the year ending June 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussions and analysis (MD&A), to supplement the Third Taxing District of the City of Norwalk, Connecticut's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Third Taxing District of the City of Norwalk, Connecticut's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussions and Analysis

We have also been engaged to report on supplementary information other than RSI that accompanies the Third Taxing District of the City of Norwalk, Connecticut's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole.

Mr. James W. Smith, General Manager
Third Taxing District

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1. Schedule of Utility Plant.
2. Schedule of Various Operating Expenses.
3. Schedule of Various Administrative Expenses.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Schedule of Funding Progress – Other Post-Employment Benefits
2. Schedule of Changes in the District's Net Pension Liability and Related Ratios
3. Schedule of District Contributions - Pension Trust Fund.

Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of the Third Taxing District of the City of Norwalk, Connecticut's financial statements. Our report will be addressed to the Honorable Commissioners of the Third Taxing District of the City of Norwalk, Connecticut. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. We will advise you about appropriate accounting principles and their application and will prepare your financial statements in conformity with U.S. generally accepted accounting principles based on information provided by you, but the responsibility for the financial statements remains with you. As part of our engagement, we may propose standard, adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of any proposed entries and the impact they have on the financial statements. You agree to assume all management responsibilities for any non-attest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Mr. James W. Smith, General Manager
Third Taxing District

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Management Responsibilities - Continued

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities, for the selection and application of accounting principles, and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements; (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the basic financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Third Taxing District of the City of Norwalk, Connecticut involving (1) management, (2) employees who have significant roles in internal control, and (3), others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our audit report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Mr. James W. Smith, General Manager
Third Taxing District

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Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the basic financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

Our responsibility as auditors, is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters. If we incur legal fees as a result of our reliance on any false representations made by District representatives, the District agrees to reimburse us for all of our legal fees and related costs of defense.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

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Mr. James W. Smith, General Manager
Third Taxing District

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Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Third Taxing District City of Norwalk, Connecticut's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Engagement Administration, Fees and Other

We understand that your employees will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Hope & Hernandez, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant agency or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Hope & Hernandez, P.C.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to a cognizant agency or its designee. The cognizant agency or its designee may intend or decide to distribute the copies of information contained therein to others, including other governmental agencies.

We expect to begin our audit on approximately September 1, 2016 and to issue our reports no later than October 31, 2016. Charles J Rubertino, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fees for the audit for the year ending June 30, 2016 will be \$20,960. Our fees for other special auditing, accounting services or consulting services will be billed at the rate of \$85 per hour plus expenses.

The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable upon presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, you will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to be of service to the Third Taxing District of the City of Norwalk, Connecticut and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Mr. James W. Smith, General Manager
Third Taxing District

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Very truly yours,



Charles J. Rubertino, CPA, President

RESPONSE:

This letter correctly sets forth the understanding of the Third Taxing District of the City of Norwalk, Connecticut.

By:  _____

Title:  _____

GENERAL MANAGER'S REPORT
(Note Page)

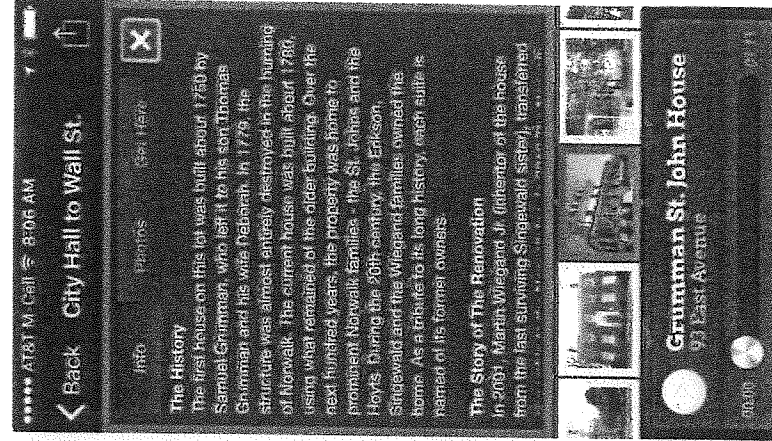
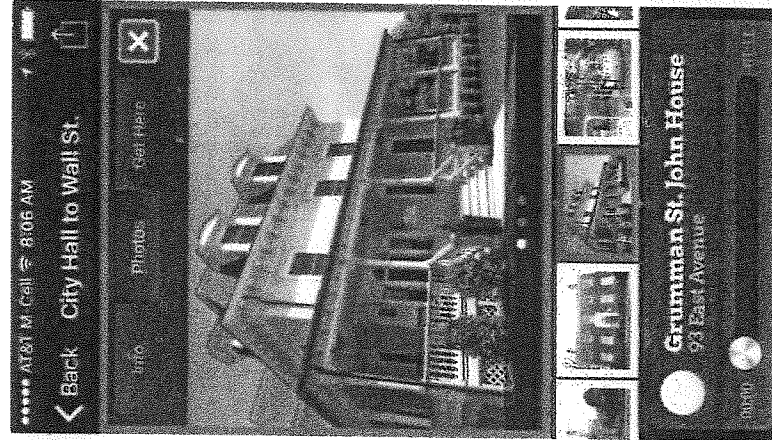
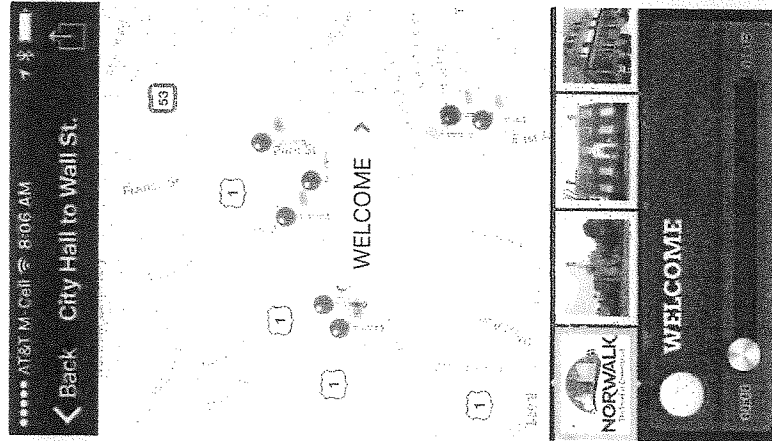
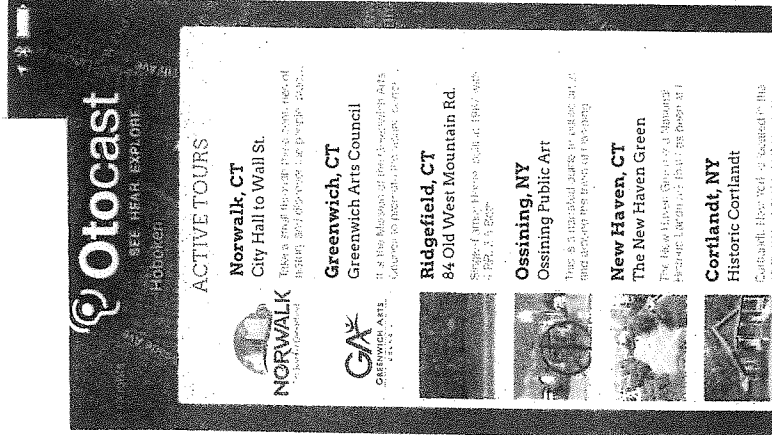
eReliability Update – 1/1/16 to 6/30/16



Storm

Address	Substation	Circuit	Customers Out	Start Date	Duration (Minutes)
21 Pequot Rd	Rowan Street Sub 102R	RS-6	6	02/25/2016	565.0
7 Cloverly Rd	Rowan Street Sub 102R	RS-7	1	02/25/2016	185.0
5 Ludlow Manor	Rowan Street Sub 102R	RS-4	4	02/25/2016	150.0
50 Shorehaven Rd	East Ave Sub 102E	EA-4	10	02/25/2016	150.0
Tree					
Poplar and Albrecht	Rowan Street Sub 102R	RS-7	30	06/05/2016	50.0
Squirrel					
2-4 VanZnat Street	Rowan Street Sub 102R	RS-1	38	01/19/2016	35.0

Susan O. Wallerstein Ph.D.
223 Wolcott Avenue
Norwalk, CT USA
susanwallerstein@gmail.com
203.970.4400



Otocast

SEE. HEAR. EXPLORE.

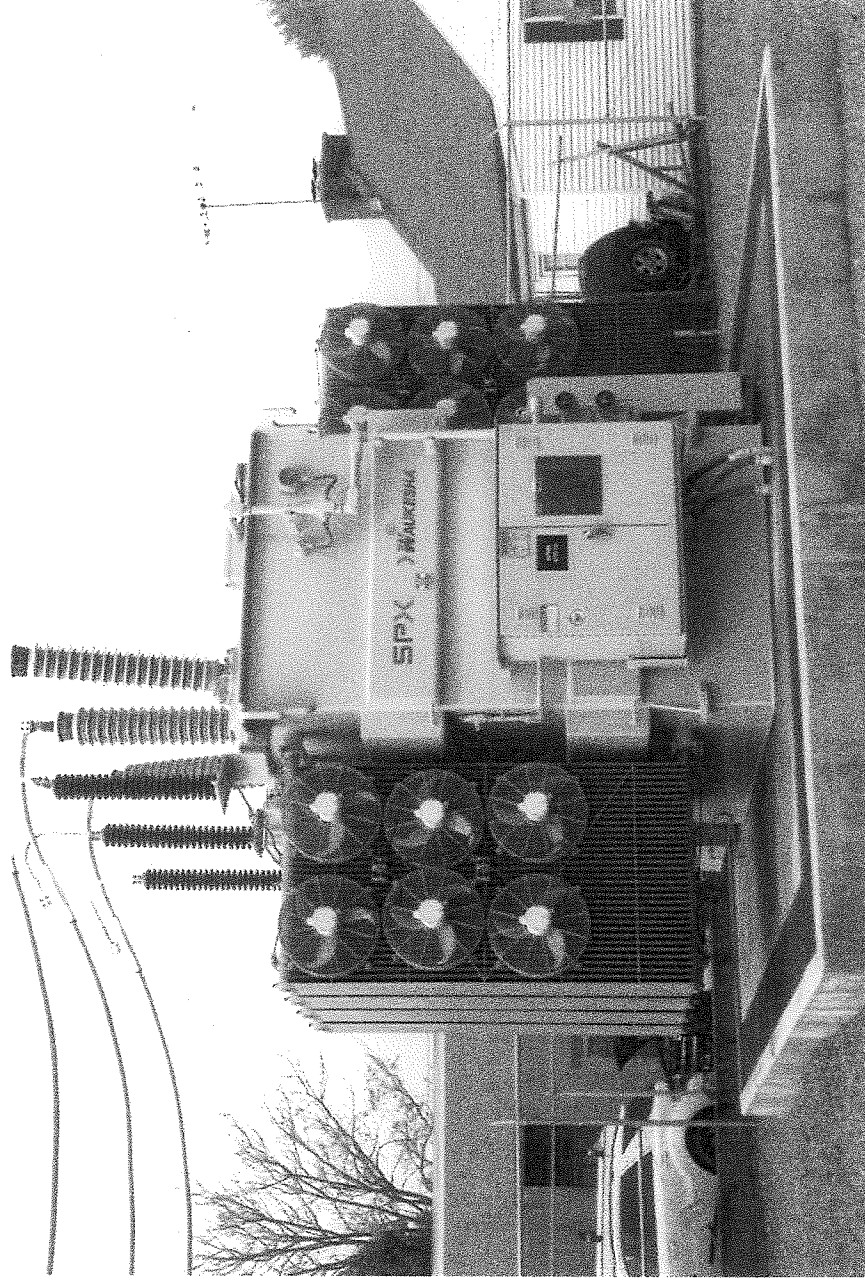
Go to your app store on your smart phone and download the FREE Otocast app. Guide will automatically update and add new tours as they are completed. AND help us spread the word!

#liveLoveNorwalkCT



THIRD TAXING DISTRICT
PROJECT SUMMARY REPORT

FY 2015-2016



PREPARED BY:
JIM SMITH
GENERAL MANAGER

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1	3	SUCCESSION PLANNING PROCESS
2	4	RADIO-READ METER UPGRADE
2	5	UPGRADE FLEET VEHICLES
2	6	I/T SYSTEM MODIFICATIONS
2	7	COST OF SERVICE/RATE STUDY
3	8	STRATEGIC PLANNING PROCESS
4	9	MAPLEWOOD
4	10	PUBLIC RELATIONS/MARKETING PRORAM
5	11	UPGRADE/ENHANCE FUEL TANKS @ 2 SECOND STREET
5	12	SUBSTATION UPGRADES AND IMPROVEMENTS
5	13	18 ROWAN STREET RENOVATION
6-9	14	MISCELLANEOUS
10	15	STATE (CT DOT) BRIDGE PROJECTS



THIRD TAXING DISTRICT – PROJECT SUMMARY

UPDATED: JUNE 30, 2016

#	<u>PROJECT</u>	<u>STATUS</u>	<u>TIMELINE</u>	<u>COMMENTS/MONTHLY UPDATE</u>
1)	A-BASE METER REPLACEMENT PROGRAM	<ul style="list-style-type: none">• IN PROCESS WITH METER DEPT.	ON-GOING UNTIL COMPLETED	
2)	CUSTOMER SERVICE/ MANAGEMENT TRAINING PROGRAM	<ul style="list-style-type: none">• TRAINING THROUGHOUT THE YEAR BASED ON TRAINING OPPORTUNITIES AND EMPLOYEE SCHEDULES.	ALL OF 2016	
3)	SUCCESSION PLANNING PROCESS	<ul style="list-style-type: none">• COMPLETE WITH PERIODIC REVIEW• NEW LINEMAN TO BE HIRED DURING SECOND HALF OF FISCAL YEAR.	ON-GOING	<ul style="list-style-type: none">• JUNE 2016 – PAPERWORK WAS FINALIZED FOR PETE JOHNSON'S RETIREMENT DURING THE MONTH. HE WILL OFFICIALLY RETIRE ON JULY 10TH AND WILL BE REPLACED BY SCOTT TRACY.



COMMENTS/MONTHLY UPDATE

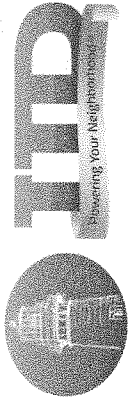
TIMELINE

STATUS

PROJECT

#

4)	RADIO-READ METER UPGRADE	<ul style="list-style-type: none"> APPROXIMATELY 55% OF THE SYSTEM HAS BEEN COMPLETED. 	ON-GOING THROUGH 2015 INTO 2016	<ul style="list-style-type: none"> JUNE 2016 – INSTALLED 16 RADIO-READ METERS DURING THE MONTH DUE TO LOW STOCK LEVELS. WE HAVE RECEIVED A NEW SHIPMENT OF METERS AND WILL INSTALL THEM DURING JULY.
5)	UPGRADE FLEET VEHICLES	<ul style="list-style-type: none"> PURCHASING/LEASING VEHICLES IN ACCORDANCE WITH FIVE-YEAR FLEET VEHICLE REPLACEMENT SCHEDULE. 	ON-GOING WITH PERIODIC UPDATES	<ul style="list-style-type: none"> JUNE 2016 – THE FIVE-YEAR FLEET VEHICLE REPLACEMENT SCHEDULE WAS UPDATED AND PRESENTED TO THE COMMISSION AS PART OF THE ANNUAL FIVE-YEAR CAPITAL BUDGET PROCESS DURING THE MONTH.
6)	I/T SYSTEM MODIFICATIONS		PERIODIC UPDATES AS NECESSARY.	<ul style="list-style-type: none"> JUNE 2016 – INSTALLED NEW BACK-UP “CLOUD” STORAGE (DATTO) DUE TO THE PHASE OUT OF OUR EXISTING STORAGE DEVICE. THIS ACTION RESULTED IN A SMALL COST SAVINGS TO THE DEPARTMENT.
7)	CONDUCT COST OF SERVICE/RATE STUDY	<ul style="list-style-type: none"> INITIAL STUDY CONDUCTED IN 2013 WITH RESULTS IMPLEMENTED IN OCTOBER 2014. UPDATE/ “TUNE-UP” UNDERWAY IN 2016. 	WORK COMPLETION DATE – 2 ND QTR 2016.	<ul style="list-style-type: none"> JUNE 2016 – RECEIVED DRAFT FINANCIAL PROJECTION/COS UPDATE FROM UFS TOWARDS THE END OF THE MONTH. I AM IN THE PROCESS OF REVIEWING THE RESULTS AND WILL SCHEDULE A REVIEW WITH THE COMMISSION ONCE COMPLETED.



COMMENTS/MONTHLY UPDATE

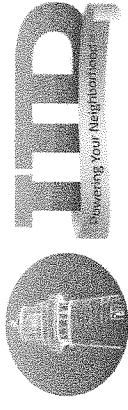
TIMELINE

STATUS

PROJECT

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8)	STRATEGIC PLANNING PROCESS	<ul style="list-style-type: none"> • TO BE PRESENTED TO COMMISSION AT THE FEBRUARY 1, 2016 MEETING. • PRESENTED AND APPROVED AT THE FEBRUARY 1, 2016 MEETING. • INITIAL SESSIONS WERE CONDUCTED WITH THE STAFF AND COMMISSION ON MAY 18TH AND 19TH. • FOLLOW-UP MEETINGS HAVE BEEN SCHEDULED WITH THE STAFF AND COMMISSION FOR AUGUST 16TH AND 17TH. 	<ul style="list-style-type: none"> • BEGIN IN 1ST QTR 2016. • WORK CONTINUES THROUGH THE 3RD QUARTER OF 2016. 	<ul style="list-style-type: none"> • JUNE 2016 – THE FOLLOWING ACTIVITIES TOOK PLACE DURING THE MONTH: <ul style="list-style-type: none"> ○ STAFF HELD TWO SESSIONS TO CREATE ADDITIONAL INPUT TO THE PLAN'S SWOT ANALYSIS. THIS HAS RESULTED IN A DRAFT COVERING ALL FUNCTIONAL AREAS AND HAS BEEN SUBMITTED TO STEVE VANDERMEER. ○ "ONE-ON-ONE" SESSIONS WERE SCHEDULED BY STEVE VANDERMEER WITH THE COMMISSION TO RECEIVE ADDITIONAL INPUT/FEEDBACK PRIOR TO THE AUGUST 16/17 ON-SITE WORK SESSIONS WITH THE COMMISSION AND STAFF.
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COMMENTS/MONTHLY UPDATE

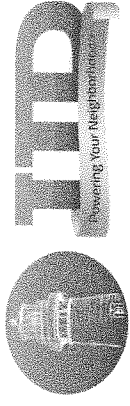
TIMELINE

STATUS

PROJECT

#

9)	MAPLEWOOD	<ul style="list-style-type: none"> PRELIMINARY DECISION IN FAVOR OF TTD HAS BEEN REACHED BY PURA. 	<p>ON-GOING UNTIL FINAL DECISION FROM PURA HAS BEEN REACHED ON MAY 4, 2016.</p>	<ul style="list-style-type: none"> JUNE 2016 – MAPLEWOOD’S ATTORNEYS DID NOT APPEAL PURA’S FINAL DECISION BY THE JUNE 19TH DEADLINE. THE DECISION IS NOW FINAL AND REPRESENTS A PRECEDENT SETTING DECISION FOR TTD ON THE SERVICE TERRITORY ISSUES. TTD LEGAL COUNSEL HAS RECOMMENDED THAT WE MEMORIALIZE A PERMANENT SERVICE TERRITORY AGREEMENT WITH EVERSOURCE WHICH WILL BE DRAFTED DURING THE MONTH OF JULY TO FINALIZE THIS ISSUE AND ELIMINATE ANY FUTURE SERVICE DISPUTES.
10)	PUBLIC RELATIONS/ MARKETING PROGRAM	<p>JUMAR CONTRACT RENEWED THROUGH APRIL OF 2017 BASED ON A DECISION AT THE APRIL 7, 2016 MEETING, WITH THE STIPULATION THAT THE CONTRACT FOR PROVIDING THESE SERVICES BE “BID OUT” NEXT YEAR.</p>	<p>ONGOING BASED ON CONTRACT WITH JUMAR.</p>	<ul style="list-style-type: none"> JUNE 2016 – REPRESENTATIVES FROM JUMAR MADE THEIR QUARTERLY PRESENTATION TO THE COMMISSION AT THE JUNE 6, 2016 MEETING. THEY REVIEWED THEIR COMMUNICATIONS CAMPAIGN, PUBLIC RELATIONS ACTIVITIES, WEBSITE MANAGEMENT, COMMUNITY OUTREACH ACTIVITIES AND FUTURE INITIATIVES WITH THE COMMISSION.



COMMENTS/MONTHLY UPDATE

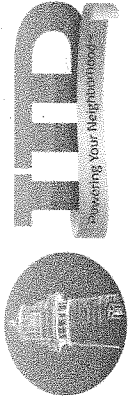
TIMELINE

STATUS

PROJECT

#

11)	UPGRADE/ENHANCE FUEL TANKS @ 2 SECOND STREET	<ul style="list-style-type: none"> CURRENTLY IN COMPLIANCE WITH ALL STATE CODES THROUGH MONTHLY INSPECTIONS. HOWEVER, TANKS ARE AT THE END OF USEFUL LIFE. 	SCHEDULED FOR COMPLETION DURING JULY 2016	<ul style="list-style-type: none"> JUNE 2016 – FUEL TANKS ARRIVED DURING THE MONTH AND WE ARE SCHEDULING A DATE DURING THE FIRST WEEK OF JULY FOR INSTALLATION.
12)	SUBSTATION UPGRADES AND IMPROVEMENTS	<ul style="list-style-type: none"> PROJECTS ON-GOING IN ALL SUBSTATIONS IN ORDER TO UPGRADE/ MAINTAIN COMPLIANCE WITH CONVEX/NERC/ FERC REQUIREMENTS. 	ON-GOING THROUGHOUT 2015-16 FISCAL YEAR.	
13)	18 ROWAN STREET RENOVATION	<ul style="list-style-type: none"> PROPERTY ACQUIRED, HOUSE DEMOLISHED AND LOT REPAVED. FINAL STEP IS TO SITE A MATERIALS STORAGE FACILITY ON THE SITE. 	RESCHEDULED TO SUMMER 2016.	<ul style="list-style-type: none"> JUNE 2016 – WE HAVE COMPLETED THE LAYOUT OF THE PROPOSED BUILDING ON THE SURVEYED PLAN. JOHN BOVE IS IN THE PROCESS OF SCHEDULING A PUBLIC HEARING WITH PLANNING AND ZONING AS PART OF THE NEXT STEP IN THE PROCESS.



#	PROJECT	STATUS	TIMELINE	COMMENTS/MONTHLY UPDATE
14)	<p><u>MISCELLANEOUS</u></p> <ul style="list-style-type: none"> ANNUAL REVENUE/EXPENSE BUDGET/FIVE-YEAR CAPITAL BUDGET 	2016-17 BUDGET PREPARATION IS CURRENTLY UNDERWAY.	<p>2016-17 BUDGET WILL BE PRESENTED IN MAY-JUNE 2016 TO THE COMMISSION.</p>	<ul style="list-style-type: none"> JUNE 2016 – QUESTION AND ANSWER SESSIONS WERE CONDUCTED WITH MEMBERS OF THE COMMISSION DURING THE MONTH TO ADDRESS DETAILS OF BOTH BUDGETS. ALL QUESTIONS WERE ANSWERED IN PREPARATION FOR REVIEW OF THE BUDGETS AT THE JUNE 20TH COMMISSION MEETING. A SPECIAL MEETING WAS HELD WITH THE COMMISSION ON JUNE 20TH TO COMPLETE A FINAL REVIEW AND ANSWER ANY REMAINING QUESTIONS ON THE 2016/17 OPERATING AND CAPITAL BUDGETS. FINAL APPROVAL OF BOTH BUDGETS WAS RECEIVED FROM THE COMMISSION AT THE JUNE 20TH MEETING. STAFF REVIEWED THE 3RD QUARTER BUDGET VS. ACTUAL RESULTS WITH THE COMMISSION AT THE JUNE 6TH MEETING. ALL QUESTIONS RAISED WERE RESPONDED TO AND ANSWERED SATISFACTORILY.



COMMENTS/MONTHLY UPDATE

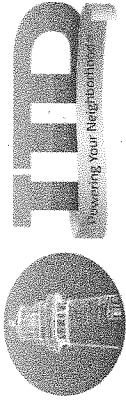
TIMELINE

STATUS

PROJECT

#

14)	MISC. (Cont.)	STATUS	TIMELINE	COMMENTS/MONTHLY UPDATE
	<ul style="list-style-type: none">NORDEN GENERATORS	PERIODIC TESTING FOR "BLACK START" BACK-UP TO THE NORDEN FACILITY AND RUN INTO THE ISO LFR MARKET.	ON-GOING	
	<ul style="list-style-type: none">SOLAR PROJECTS	POTENTIAL PROJECTS DISCUSSED WITH RESIDENTIAL AND COMMERCIAL CUSTOMERS.	ON-GOING	
	<ul style="list-style-type: none">ANNUAL FINANCIAL AUDIT (FYE 6/30/16)		EXPECTED COMPLETION DATE- OCTOBER 15 TH OF EACH YEAR	
	<ul style="list-style-type: none">LED STREET LIGHT PROJECT	ON-GOING	FINALIZE DURING 2016.	<ul style="list-style-type: none">JUNE 2016 – 20 LED'S WERE INSTALLED DURING THE MONTH, BRINGING THE TOTAL LED STREET LIGHTS INSTALLED TO 625 OR 93% OF THE DISTRICT.



COMMENTS/MONTHLY UPDATE

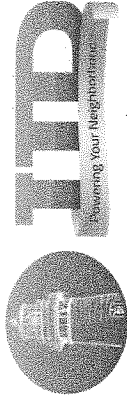
TIMELINE

STATUS

PROJECT

#

	<u>MISC. (Cont.)</u>	PROJECT BEGINS JULY 2015		
	<ul style="list-style-type: none"> SCADA PROJECT 		<ul style="list-style-type: none"> 1ST/2ND PHASE (SECOND STREET-FITCH STREET SUB-STATION) – JULY 2015 – JULY 2016 3RD PHASE (EAST AVENUE) JULY 2016 – NOVEMBER 2016 4TH PHASE – NOVEMBER 2016 - FEBRUARY 2017 5TH PHASE – FEBRUARY 2017 – MAY 2017 	<ul style="list-style-type: none"> JUNE 2016 – CONTINUED CONFERENCE CALLS WITH STEVE MUELLER FROM SURVALENT TO FINALIZE ALL OPEN ISSUES ON PHASES 1/2 OF THE PROJECT. WITH THE EXCEPTION OF FIBER TESTING ON TTD'S SIDE, WE HAVE RESOLVED ALL OPEN ISSUES. TESTING OF THE FIBER IS SCHEDULED TO TAKE PLACE IN THE FIRST TWO WEEKS OF JULY.



COMMENTS/MONTHLY UPDATE

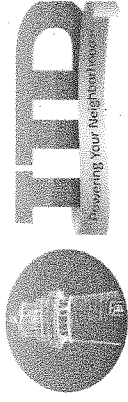
TIMELINE

STATUS

PROJECT

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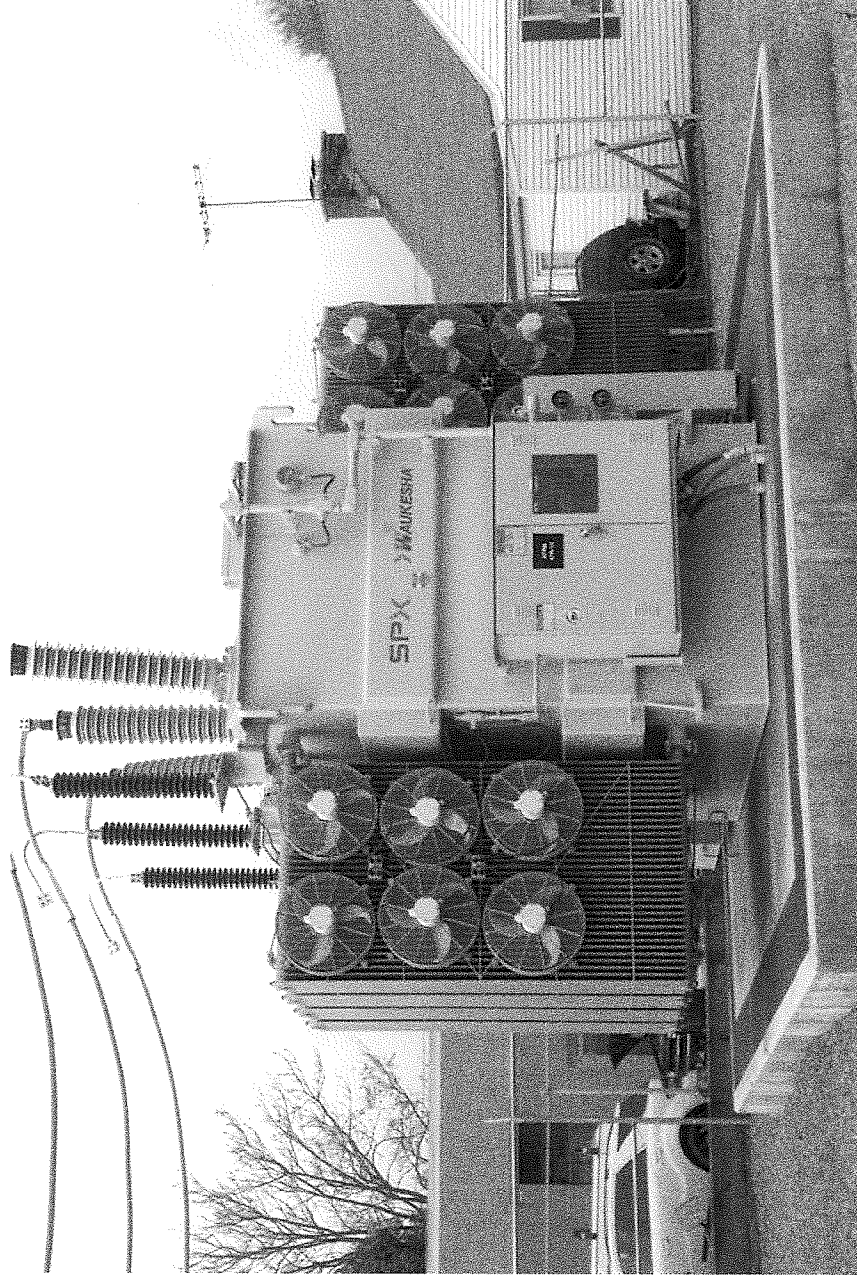
	<u>MISC. (Cont.)</u>			
•	COMMERCIAL CUSTOMER VISITS	ON-GOING AS SCHEDULES PERMIT	THROUGHOUT 2016	<ul style="list-style-type: none"> JUNE 2016 – INTRODUCED ELIZABETH STOCKER, NORWALK’S ECONOMIC DEVELOPMENT DIRECTOR, TO CYRUSONE MANAGEMENT DURING THE MONTH. A KEY POTENTIAL BENEFIT OF THE VISIT TO TTD INCLUDES THE ABILITY TO HAVE CYRUSONE NETWORK WITH OTHER COMPANIES IN NORWALK LOOKING FOR DATA STORAGE SERVICES, THEREBY INCREASING CYRUSONE’S CUSTOMER BASE (i.e., INCREASED REVENUE TO TTD).
•	ECONOMIC DEVELOPMENT INITIATIVES	ON-GOING MEETINGS WITH ELIZABETH STOCKER, THE CITY OF NORWALK’S ECONOMIC DEVELOPMENT DIRECTOR	THROUGHOUT 2016	<ul style="list-style-type: none"> JUNE 2016 – SEE COMMENT ON COMMERCIAL CUSTOMER VISITS. DISCUSSIONS ARE MOVING FORWARD WITH THE DEVELOPERS OF THE MALL FOR PROVIDING “STANDBY POWER” TO THEIR SITE. A MEETING HAS BEEN SCHEDULED FOR EARLY JULY TO FOLLOW-UP WITH THIS CONCEPT.



#	<u>PROJECT</u>	<u>STATUS</u>	<u>TIMELINE</u>	<u>COMMENTS/MONTHLY UPDATE</u>
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15)	STATE (CT DOT) BRIDGE PROJECTS	INITIAL LETTER FROM CT DOT TO TTD ISSUED IN MARCH 2016.	REMAINDER OF 2016 INTO 2017 AND BEYOND.	<ul style="list-style-type: none">• JUNE 2016 – THE FOLLOWING ACTIVITIES WERE PERFORMED DURING THE MONTH:<ul style="list-style-type: none">◦ CONTINUED OPERATIONAL COORDINATION ACTIVITIES WITH DOT OFFICIALS REGARDING INFRASTRUCTURE REPLACEMENT DURING THE MONTH.◦ COMPLETED SATISFACTORY LEGAL REVIEW OF MASTER AGREEMENT SUBMITTED BY DOT FOR SIGNATURE. AS A RESULT, I HAVE SIGNED THE AGREEMENT AND HAVE FORWARDED IT ALONG TO THE DOT. SIGNING OF THIS AGREEMENT WILL “FAST TRACK” THE PROCESSING OF ALL PROJECT-RELATED EXPENSES AND ELIMINATE ANY CASH FLOW ISSUES RELATED TO DOT REIMBURSEMENT. WE HAVE BEEN ASSURED BY CT DOT THAT TTD WILL QUALIFY FOR 100% REIMBURSEMENT FOR ALL EXPENSES RELATED TO ALL PROJECTS TAKING PLACE WITHIN EAST NORWALK.
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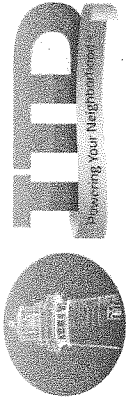
THIRD TAXING DISTRICT
PROJECT SUMMARY REPORT
FY 2016-2017



PREPARED BY:
JIM SMITH
GENERAL MANAGER

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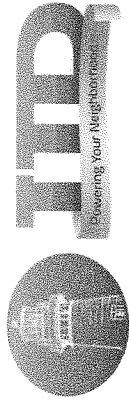
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1	3	SUCCESSION PLANNING PROCESS
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2	5	UPGRADE FLEET VEHICLES
2	6	I/T SYSTEM MODIFICATIONS
2	7	COST OF SERVICE/RATE STUDY
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THIRD TAXING DISTRICT – PROJECT SUMMARY

UPDATED: JULY 31, 2016

#	<u>PROJECT</u>	<u>STATUS</u>	<u>TIMELINE</u>	<u>COMMENTS/MONTHLY UPDATE</u>
1)	A-BASE METER REPLACEMENT PROGRAM	<ul style="list-style-type: none">• IN PROCESS WITH METER DEPT.	ON-GOING UNTIL COMPLETED	<ul style="list-style-type: none">• JULY 2016 – WE REPLACED 4 A-BASED METERS DURING THE MONTH. WE CONTINUE TO MAKE SLOW, STEADY PROGRESS IN THIS AREA.
2)	CUSTOMER SERVICE/ MANAGEMENT TRAINING PROGRAM	<ul style="list-style-type: none">• TRAINING THROUGHOUT THE YEAR BASED ON TRAINING OPPORTUNITIES AND EMPLOYEE SCHEDULES.	ALL OF 2016	
3)	SUCCESSION PLANNING PROCESS	<ul style="list-style-type: none">• COMPLETE WITH PERIODIC REVIEW• NEW LINEMAN TO BE HIRED DURING SECOND HALF OF FISCAL YEAR.	ON-GOING	<ul style="list-style-type: none">• JULY 2016 – PETE JOHNSON RETIRED OFFICIALLY ON JULY 10TH AFTER 10 YEARS WITH THE DEPARTMENT. PETE'S WORKLOAD WILL BE ASSUMED BY SCOTT TRACY AND WILL RESULT IN PAYROLL/BENEFIT SAVINGS OF APPROXIMATELY \$130,000 TO \$140,000/YEAR.



COMMENTS/MONTHLY UPDATE

TIMELINE

STATUS

PROJECT

#

4)	RADIO-READ METER UPGRADE	<ul style="list-style-type: none"> APPROXIMATELY 56% OF THE SYSTEM HAS BEEN COMPLETED. 	ON-GOING THROUGH 2015 INTO 2016	<ul style="list-style-type: none"> JULY 2016 – INSTALLED 75 RADIO-READ METERS DURING THE MONTH IN VARIOUS LOCATIONS AROUND THE SYSTEM FOR A TOTAL OF 2,138.
5)	UPGRADE FLEET VEHICLES	<ul style="list-style-type: none"> PURCHASING/LEASING VEHICLES IN ACCORDANCE WITH FIVE-YEAR FLEET VEHICLE REPLACEMENT SCHEDULE. 	ON-GOING WITH PERIODIC UPDATES	
6)	I/T SYSTEM MODIFICATIONS		PERIODIC UPDATES AS NECESSARY.	
7)	CONDUCT COST OF SERVICE/RATE STUDY WITH PERIODIC UPDATES	<ul style="list-style-type: none"> INITIAL STUDY CONDUCTED IN 2013 WITH RESULTS IMPLEMENTED IN OCTOBER 2014. UPDATE/ “TUNE-UP” UNDERWAY IN 2016. 	WORK COMPLETION DATE – 2 ND QTR 2016.	<ul style="list-style-type: none"> JULY 2016 – FINALIZED THE REVIEW OF THE FINANCIAL PROJECTION/ COS UPDATE FROM UFS. WE WILL BE SCHEDULING A REVIEW WITH THE COMMISSION ON A FUTURE MEETING AGENDA. IN SHORT, THE FINANCIAL PROJECTION HAS US MEETING OUR DEBT COVERAGE RATIO, MINIMUM CASH RESERVES, AND OPERATING INCOME TARGETS FOR 2016 THROUGH 2020 WITH NO INCREASE IN BASE RATES NEEDED.



PROJECT

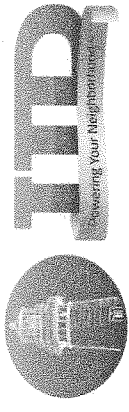
STATUS

TIMELINE

COMMENTS/MONTHLY UPDATE

#

8)	<p>STRATEGIC PLANNING PROCESS</p>	<ul style="list-style-type: none">• TO BE PRESENTED TO COMMISSION AT THE FEBRUARY 1, 2016 MEETING.• PRESENTED AND APPROVED AT THE FEBRUARY 1, 2016 MEETING.• INITIAL SESSIONS WERE CONDUCTED WITH THE STAFF AND COMMISSION ON MAY 18TH AND 19TH.• FOLLOW-UP MEETINGS HAVE BEEN SCHEDULED WITH THE STAFF AND COMMISSION FOR AUGUST 16TH AND 17TH.	<ul style="list-style-type: none">• BEGIN IN 1ST QTR 2016.• WORK CONTINUES THROUGH THE 3RD QUARTER OF 2016.	<ul style="list-style-type: none">• JULY 2016 – THE FOLLOWING ACTIVITIES WERE UNDERTAKEN DURING THE MONTH:<ul style="list-style-type: none">◦ STEVE VANDERMEER SCHEDULED ONE-ON-ONE PHONE INTERVIEWS WITH EACH OF THE COMMISSIONERS DURING THE LAST TWO WEEKS OF JULY/EARLY AUGUST. ALL FEEDBACK WILL BE FINALIZED BY THE FIRST WEEK OF AUGUST, COMPILED, AND REVIEWED WITH THE COMMISSION DURING THE STRATEGIC PLANNING MEETINGS ON AUGUST 16TH AND 17TH.
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COMMENTS/MONTHLY UPDATE

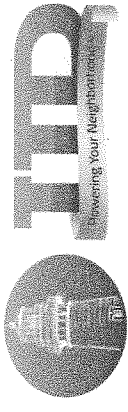
TIMELINE

STATUS

PROJECT

#

9)	MAPLEWOOD	<ul style="list-style-type: none"> PRELIMINARY DECISION IN FAVOR OF TTD HAS BEEN REACHED BY PURA. 	ON-GOING UNTIL FINAL DECISION FROM PURA HAS BEEN REACHED ON MAY 4, 2016.	<ul style="list-style-type: none"> JULY 2016 – BEGAN DISCUSSIONS WITH OUR ATTORNEYS TO REVIEW A DRAFT OF A SERVICE TERRITORY AGREEMENT BETWEEN EVERSOURCE AND TTD. WE ARE ALSO DEVELOPING A PLAN TO ADDRESS OUR OUTSTANDING DEPOSIT OWED AND “TRUING UP” OUR ENERGY CONSERVATION INCENTIVE BASED ON THE C&LM INITIATIVES UNDERTAKEN AT THEIR FACILITY.
10)	PUBLIC RELATIONS/ MARKETING PROGRAM	<p>JUMAR CONTRACT RENEWED THROUGH APRIL OF 2017 BASED ON A DECISION AT THE APRIL 7, 2016 MEETING, WITH THE STIPULATION THAT THE CONTRACT FOR PROVIDING THESE SERVICES BE “BID OUT” NEXT YEAR.</p>	ONGOING BASED ON CONTRACT WITH JUMAR.	<ul style="list-style-type: none"> JULY 2016 – DAVE BROWN AND I ATTENDED A TOUR OF THE FIREHOUSE ON JUNE 30TH. THE TOUR HIGHLIGHTED THE RECENT RENOVATIONS MADE TO THE BUILDING BY THE NORWALK FIRE DEPARTMENT AND SHOWCASED THE BUILDING IN A STORY RUN IN “THE HOUR” IN EARLY JULY.



COMMENTS/MONTHLY UPDATE

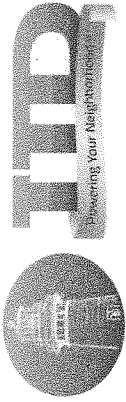
TIMELINE

STATUS

PROJECT

#

11)	UPGRADE/ENHANCE FUEL TANKS @ 2 SECOND STREET	<ul style="list-style-type: none"> CURRENTLY IN COMPLIANCE WITH ALL STATE CODES THROUGH MONTHLY INSPECTIONS. HOWEVER, TANKS ARE AT THE END OF USEFUL LIFE. 	SCHEDULED FOR COMPLETION DURING JULY 2016	<ul style="list-style-type: none"> JULY 2016 – THE FUEL TANK PROJECT IS SCHEDULED FOR COMPLETION DURING THE LAST WEEK OF JULY. EQUIPMENT IS ON-SITE AND WORK HAS BEGUN ON THE PROJECT.
12)	SUBSTATION UPGRADES AND IMPROVEMENTS	<ul style="list-style-type: none"> PROJECTS ON-GOING IN ALL SUBSTATIONS IN ORDER TO UPGRADE/ MAINTAIN COMPLIANCE WITH CONVEX/NERC/ FERC REQUIREMENTS. 	ON-GOING THROUGHOUT 2015-16 FISCAL YEAR.	
13)	18 ROWAN STREET RENOVATION	<ul style="list-style-type: none"> PROPERTY ACQUIRED, HOUSE DEMOLISHED AND LOT REPAVED. FINAL STEP IS TO SITE A MATERIALS STORAGE FACILITY ON THE SITE. 	RESCHEDULED TO SUMMER 2016.	<ul style="list-style-type: none"> JULY 2016 – WE ARE AWAITING A PUBLIC HEARING DATE FROM THE PLANNING AND ZONING COMMISSION BASED ON PLANS THAT HAVE BEEN SUBMITTED BY JOHN BOVE.



COMMENTS/MONTHLY UPDATE

TIMELINE

STATUS

PROJECT

#

14)	<u>MISCELLANEOUS</u> <ul style="list-style-type: none">• ANNUAL REVENUE/ EXPENSE BUDGET/FIVE-YEAR CAPITAL BUDGET	2016-17 OPERATING AND CAPITAL BUDGETS WERE APPROVED AT THE JUNE 20, 2016 COMMISSION MEETING.	2016-17 BUDGET WILL BE PRESENTED IN MAY-JUNE 2016 TO THE COMMISSION.	
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COMMENTS/MONTHLY UPDATE

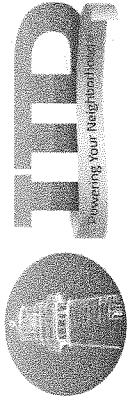
TIMELINE

STATUS

PROJECT

#

14)	<p><u>MISC. (Cont.)</u></p> <ul style="list-style-type: none"> NORDEN GENERATORS SOLAR PROJECTS ANNUAL FINANCIAL AUDIT (FYE 6/30/16) LED STREET LIGHT PROJECT 	<p>PERIODIC TESTING FOR “BLACK START” BACK-UP TO THE NORDEN FACILITY AND RUN INTO THE ISO LFR MARKET.</p> <p>POTENTIAL PROJECTS DISCUSSED WITH RESIDENTIAL AND COMMERCIAL CUSTOMERS.</p> <p>ON-GOING</p>	<p>ON-GOING</p> <p>ON-GOING</p> <p>EXPECTED COMPLETION DATE- OCTOBER 15TH OF EACH YEAR</p> <p>FINALIZE DURING 2016.</p>	<ul style="list-style-type: none"> JULY 2016 – SIGNIFICANT STAFF TIME AND ACTIVITY HAS TAKEN PLACE DURING THE MONTH (AUDIT CONFIRMS, PENSION PLAN ACTUARIAL VALUATIONS, ETC.) IN RESPONSE TO THE ANNUAL INFORMATION REQUEST FROM OUR AUDITORS. WE HAVE CONTACTED THE LIBRARY REQUESTING A COPY OF THEIR JUNE 30, 2016 AUDIT AND 2016-17 FISCAL YEAR BUDGET. JULY 2016 – 20 LED’S WERE INSTALLED DURING THE MONTH, BRINGING THE TOTAL LED STREET LIGHTS INSTALLED TO 645 OR 96% OF THE DISTRICT.
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COMMENTS/MONTHLY UPDATE

TIMELINE

STATUS

PROJECT

#

	<u>MISC. (Cont.)</u>	<u>PROJECT BEGINS JULY 2015</u>		
	<ul style="list-style-type: none"> • SCADA PROJECT 		<ul style="list-style-type: none"> • 1ST/2ND PHASE (SECOND STREET-FITCH STREET SUB-STATION) – JULY 2015 – JULY 2016 • 3RD PHASE (EAST AVENUE) JULY 2016 – NOVEMBER 2016 • 4TH PHASE – NOVEMBER 2016 - FEBRUARY 2017 • 5TH PHASE – FEBRUARY 2017 – MAY 2017 	<ul style="list-style-type: none"> • JULY 2016 – FIBER TESTING HAS BEEN COMPLETED. WE HAVE RESOLVED ALL OPEN ISSUES WITH THE EXECUTION OF A COUPLE OF MINOR ISSUES WHICH WILL BE CLEANED UP. WE WILL BEGIN THE NEXT PHASE OF THE PROJECT DURING THE LATTER PART OF THE MONTH. WE ARE ALSO TRANSITIONING TO A DIFFERENT ENGINEERING FIRM THAT SPECIALIZES IN SCADA HARDWARE/SOFTWARE TO FURTHER STREAMLINE THE PROCESS AND MINIMIZE COSTS.



COMMENTS/MONTHLY UPDATE

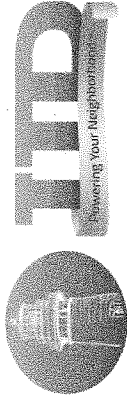
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STATUS

PROJECT

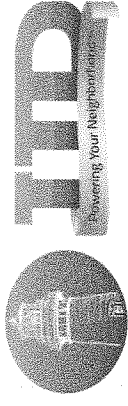
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<u>MISC. (Cont.)</u>		ON-GOING AS SCHEDULES PERMIT	THROUGHOUT 2016	JULY 2016 – FINALIZED ON-GOING DISCUSSIONS WITH CYRUSONE REGARDING REPAYMENT OF A \$1.5MM CONSTRUCTION LOAN WHICH WAS ORIGINALLY AMORTIZED OVER 20 YEARS BEGINNING IN 2014. THEY HAVE WIRED THE BALANCE OWED OF APPROXIMATELY \$1.426MM INTO OUR ACCOUNT ON JULY 25, 2016. THIS IS THE SINGLE LARGEST RECEIVABLE TTD MAY EVER COLLECT, ELIMINATES A HUGE AMOUNT OF RISK AND UNCERTAINTY FOR TTD, AND IS A SOLID ACCOMPLISHMENT.
<ul style="list-style-type: none">• COMMERCIAL CUSTOMER VISITS				



**PROJECT** **STATUS** **TIMELINE** **COMMENTS/MONTHLY UPDATE**

<u>MISC. (Cont.)</u>				
	<ul style="list-style-type: none">ECONOMIC DEVELOPMENT INITIATIVES	ON-GOING MEETINGS WITH ELIZABETH STOCKER, THE CITY OF NORWALK'S ECONOMIC DEVELOPMENT DIRECTOR	THROUGHOUT 2016	<ul style="list-style-type: none">JULY 2016 – CONDUCTED FACE-TO-FACE MEETING WITH THE MALL DEVELOPERS, GGP PARTNERS AND TTD STAFF WITH THE GOAL OF PROVIDING “STANDBY POWER” TO THE MALL. THEY ARE EXCITED TO WORK WITH US AND AGREED (THEIR SUGGESTION) TO HAVE US BACK-UP THEIR PRIMARY SUPPLIER (SNEW) AS A SECONDARY SOURCE OF POWER, SINCE THEY DO NOT PLAN TO HAVE ANY ON-SITE GENERATION DUE TO SITE CONSTRAINTS. NEXT STEPS ARE TO HAVE STAFF FORMALLY MEET TO WORK OUT ENGINEERING/DESIGN OF THE SYSTEM BASED ON ANTICIPATED LOADS, ETC. AND WORK OUT A FORMAL RATE DESIGN FOR THE CUSTOMER.



COMMENTS/MONTHLY UPDATE

TIMELINE

STATUS

PROJECT

15)	STATE (CT DOT) BRIDGE PROJECTS	INITIAL LETTER FROM CT DOT TO TTD ISSUED IN MARCH 2016. REGULAR UPDATES HAVE BEEN RECEIVED FROM CT DOT/PARSONS BRINKERHOFF AS INFORMATION IS REQUIRED.	REMAINDER OF 2016 INTO 2017 AND BEYOND.	<ul style="list-style-type: none"> JULY 2016 – CONTINUED OPERATIONAL COORDINATION ACTIVITIES WITH CT DOT/PARSONS BRINKERHOFF REGARDING TTD INFRASTRUCTURE REPLACEMENT DURING THE MONTH. WE ARE AWAITING ADDITIONAL INFORMATION (DETAILED SITE DRAWINGS, ETC.) SO THAT WE CAN “OVERLAY” TTD INFRASTRUCTURE ON CT DOT PROJECT DRAWINGS AND DEVELOP MORE DETAILED COST ESTIMATES.
16)	CUSTOMER SERVICE RENOVATION PROJECT	PROJECT BEGAN IN THE 3 RD WEEK OF JULY 2016. WORK IS CURRENTLY UNDERWAY. LAST PHASE OF MULTI-YEAR RENOVATION OF 2 SECOND STREET OFFICE.	JULY 2016 THROUGH EARLY SEPTEMBER 2016.	<ul style="list-style-type: none"> JULY 2016 – DEMOLITION ACTIVITIES UNDERWAY. NEW WOMEN’S BATHROOM AND CREDIT COUNSELLING AREA NEAR COMPLETION.